

The LSC Tender: Low Volume Categories including Clinical Negligence

Update on Tender Process for Low Volume Categories

The current Unified Contract (Civil), under which work in the Low Volume Categories is carried out, will expire on 13 October 2010.

In order to start work in these Categories from 14 October 2010 organisations need to have successfully bid for a new contract (the 2010 Standard Civil Contract).

The tender process for this will open on **12 March 2010**. The deadline for submitting tenders is **12 noon on 30 April 2010**. However be aware that the Law Gazette advert says it closes on 30 April, and the LES website gives the deadline as 21 April. We are clarifying this with the LSC.

Below is a link to the Gazette advertisement for this (which was published on 25 February). This tender process will cover the following clinical negligence.

http://www.legalservices.gov.uk/docs/civil_contracting/GazetteAdvertforLVCsfor25Feb10_Final.pdf

The tender will be managed electronically on an etendering site, run by Bravo. The link is www.legalservices.bravosolution.co.uk. We recommend that you register with the portal now, to save delays on 12 March when the tender goes live. We understand that the tender documents will be available on the LSC website on http://www.legalservices.gov.uk/civil/tendering/civil_contracts_for_2010.asp and on the etender site.

On this page you'll find:

- Latest Updates
- Timetable
- Notices re Tender Documents
- Introduction
- FAQ Documents- current Invitations to Tender
- eTendering
- Prepare for the tender
- Procurement Plans

The Format of the Tender:

We expect that the tender will require all firms that wish to tender to submit a PQQ - a Pre qualification Questionnaire. We have reviewed other ongoing tenders and whilst we cannot be sure that the clinical negligence tender will follow the same format the following guide provided for tenders in work for families and children may be an indication of what you can expect (in very simple terms).

Who may submit tenders?

This is an open process and Applicant Organisations do not need to be current contract holders with the LSC to apply. Any Applicant Organisations interested in undertaking **Family Services Exclusively for Children** in England and Wales may apply.

What are Applicant Organisations tendering for?

Applicant Organisations are tendering for a license to represent Children only in cases across England and Wales and a limited number of Controlled Work Matter Starts. (see Sections 7 and 8).

How do Applicant Organisations submit tenders?

There is one national ITT covering Family Services Exclusively for Children in England and Wales that will be published on our eTendering system for Applicant Organisations to submit tenders against. We will only accept tenders submitted through our eTendering system which can be accessed at www.legalservices.bravosolution.co.uk (see Section 9).

What does a completed tender consist of?

A completed tender consists of a response to the PQQ and a response to an ITT. Applicant Organisations will not be in competition with each other. All Applicant Organisations meeting our requirements will be awarded a Contract to undertake Family Services Exclusively for Children.

Further Useful Links

http://www.legalservices.gov.uk/docs/civil_contracting/PQQFAQv3_020310.pdf tells you about PQQs

Standard terms and specification of the new 2010 Standard Civil Contract are available on the [2010 Standard Civil Contract page](#)

Guide to the civil contract -

http://www.legalservices.gov.uk/docs/civil_contracting/Guide_to_2010_Civil_Spec_-_Dec_09.pdf

Pre Qualification Questionnaire (PQQ)	Includes: (1) Series of questions (2) Applicant Organisation Information Form (Private Sector or Nfp); <u>and</u> <i>If applying for the SQM as part of the PQQ:</i> (3) QM1 Form (4) Request to provide Office Manual
Invitation to Tender (ITT):	Includes: (1) Essential Criteria (2) Supervisor Self Declaration Form (3) Declarations