

AGENDA FOR COUNCIL MEETING

to be held on Tuesday, 19th September 2017, 2 – 5pm

at FREEDMAN HOUSE, CHRISTOPHER WREN YARD, 117 HIGH STREET, CROYDON CR0 1QG

	Est'd time (mins)
1 Apologies for Absence:	1
2 Appointment of new Trustees:	5
- To formally ratify the appointment of Jonathan Hazan, Caroline Browne, Linda Kenward, Mike Andersson and Ava Easton	
3 Chair's introduction and welcome to new trustees:	Yellow 30
- Existing trustees: What do you think have been AvMA's most significant achievements since you have been a trustee?	
- New trustees: While finding out more about AvMA, what one thing has most surprised you?	
4 Draft minutes of Council meeting held on 20th June 2017:	Blue 4
- Are the draft minutes an accurate record of the meeting?	
- Are there important issues arising which are not on the agenda?	
5 Executive Committee:	Green 10
- Do you have any significant questions or concerns regarding the minutes of the Executive Committee?	
- Are the revised terms of reference for the Executive Committee clear and appropriate?	
6 Finance:	Pink 30
- Do you have any significant comments or questions about:	
- a) The minutes of Finance Committee meeting held on 22nd August 2017?	
- b) The Management Accounts and Finance Manager's report?	
- c) The updated 10 year financial plan	
- Does the draft reserves strategy provide clear guidance for future planning? (The strategy is the outcome of previously minuted discussion)	
- Are the revised terms of reference for Finance & Investment Committee clear and appropriate?	
- Are there any reasons why the CEO should not be added as signatory to Client bank account?	
Comfort Break	10
7 Healthcare Safety Investigation Branch (HSIB) and 'Safe Space':	Yellow 25
- What should AvMA's position be on the arrangements for HSIB and the introduction of 'safe space' in investigations going forward?	
8 Departmental Objectives 2017-18 & Theory of Change maps (where appropriate):	Cream 30
- To what extent are the current priorities and issues faced by our departments clear?	
- How can the Theory of Change maps help us focus on impact?	
- Do you have any comments or suggestions about issues raised by the reports / the impact we are making?	
9 Quality and Outcomes Committee:	Lilac 20
- Would you like to volunteer to be a member of this committee?	
- What initial thoughts do you have about how it should approach its work?	
10 Chief Executive / Deputy Chief-Executive Report:	Gold 10
- Do you have any questions, concerns or comments on issues raised by the report?	
11 Date of next & future meetings:	Pink 5
- To note next meeting scheduled to be held on 14th December 2017.	
- To agree meeting dates in 2018.	