

Company no. 2239250
Charity no. 299123

Action against Medical Accidents
Report and Financial Statements
31 March 2007

sayer vincent

consultants and auditors

Action against Medical Accidents

Reference and administrative details

For the year ended 31 March 2007

Company number	2239250	
Charity number	299123	
Registered office and operational address	44 High Street Croydon Surrey CR0 1YB	
President	Peter Ransley	
Honorary officers	Rita Lewis Maeve Ennis Celia Davies	Chair Vice Chair Treasurer
Principal staff	Peter Walsh	Chief Executive
Bankers	Barclays Bank plc Croydon Branch 1 North End Croydon CR9 1RN COIF Charities Deposit Fund 80 Cheapside London EC2V 6DZ	
Auditors	Sayer Vincent Chartered accountants and registered auditors 8 Angel Gate City Road London EC1V 2SJ	

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2007

The council of management presents its report and the audited financial statements for the year ended 31 March 2007.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities (issued in March 2005).

Structure, governance & management

The organisation is a charitable company limited by guarantee, incorporated on 4 April 1988 and registered as a charity on 4 April 1988.

The organisation changed its name to Action against Medical Accidents on 3 December 2003.

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

The council of management met four times during the year. An 'Executive Committee' comprising the Chair, Vice Chair, Treasurer, Chief Executive and Deputy Chief Executive meets between council meetings to deal with urgent business and report to the council.

Prior to 2005 we reviewed the trading activities carried out by AVMA Services Ltd and obtained the agreement of the Charity Commission and Inland Revenue that, with the exception of 'Risk Assessment', these were in fact appropriate charitable trading which can be conducted by the charity itself. As Risk Assessment income was relatively small, arrangements were made for all AvMA's activity to come under the charity for 2005-2006. However, as the income for risk assessment for 2006/07 is greater than the amount allowable as non-primary purpose trading in a charity, AVMA Services Ltd has been re-activated.

Objects / Mission

The chief objects of the charity described in the memorandum of association are:

"The relief of sickness and conditions of need hardship and distress arising as a result of medical accidents" and;

"To advance public education in the care of victims of medical accidents and in the law relating to such accidents".

Our mission can best be described as promoting patient safety and justice for people who have been affected by medical accidents.

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2007

Activities

Headline Points

- AvMA continued to exert influence on policy through lobbying on the NHS Redress Bill and submissions to a variety of consultations during the year.
- The Helpline hours were extended to 7 hours a day due to a grant from the Big Lottery Fund and a successful campaign to recruit and train volunteers.
- A successful start was made on reaccreditation for members of AvMA's greatly respected panel of Clinical Negligence Specialist Solicitors.
- AvMA started its Patients for Patient Safety project in partnership with the National Patient Safety Agency, and AvMA's Chief Executive was made a member of the high profile National Patient Safety Forum.
- Due to prudent containment of costs, successful fundraising and even better success from conferences and lawyers' service membership, the charity turned round a projected deficit for the year to a small surplus to add to its reserves.

Advice, Information and Support

Thanks to a grant from the Big Lottery Fund, we had significant success in recruiting and training volunteers to act as the first point of contact on our helpline. This has resulted in us being able to extend the helpline availability to 7 hours a day (10-5 Mon-Fri). This has made it easier for callers to access the Helpline, and we are most grateful for the generous donation of our volunteers' time. The introduction of volunteers has also enabled us to involve a wide range of people from different backgrounds.

AvMA's Helpline for people affected by medical accidents continued to be busy providing a valuable service. During the year we dealt with 2,432 calls, providing an understanding, sympathetic response as well as practical advice and information about rights; how to get an investigation into what had happened; explanation of some of the medical or legal issues; and where to get specialist support. Where necessary, callers are invited to send further information to be helped through our written casework service. This can involve detailed analysis of a case, including analysis of medical records and correspondence in order to give advice to the client about the next steps they might take, including referral to a specialist clinical negligence solicitor if appropriate.

During the year we opened a total of 565 new written casework files and dealt with 626 ongoing written enquiries. In addition we developed our website as an online resource from which people can read or download our written information and advice, and we continued to issue self-help information packs to those requesting them. We provided 1,097 information packs during the year.

This brings the total number of enquiries responded to during the year to 4,720. In addition, our website is now increasingly used by members of the public who are able to access and download information themselves.

When people come to AvMA we look at their needs holistically. We do not see them just as a potential compensation claimant or complainant but as individuals with a range of personal and practical needs. As well as the advice and information described above we are constantly looking at developing other ways in which we can support people in the aftermath of a medical accident. We continue to maintain a support network including a 'contacts register' through which people can make contact with other AvMA clients who have had similar experiences for mutual support.

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2007

Influencing Policy and Practice

NHS Redress Bill

AvMA continued to exert as much influence as possible during the year over the NHS Redress Bill, which became the NHS Redress Act towards the end of 2006. AvMA has been credited with having helped achieve significant improvements to the provisions for an NHS Redress Scheme. The devil will be in the detail of the draft regulations when they are eventually made available for consultation.

Other Policy Responses

2006-2007 saw the start of the 'Patients for Patient Safety' project, a project run by AvMA in partnership with the National Patient Safety Agency. The project aims to involve and support lay people in works with their local NHS on patient safety. The project was launched at the highly successful conference 'The Patients Agenda for Safety and Justice' in Jay 2006. The Chief Medical Officer's report 'Safety First' was published in December 2006 and contains a recommendation for an initiative to recruit a national network of 'patient safety champions', which builds upon the work already started with 'Patients for Patient Safety'. It is hoped AvMA will continue to have an integral role. AvMA's Chief Executive was also invited to join the National Patient Safety Forum, chaired by the Chief Medical Officer and the Chief Executive of the NHS. These developments are indicative of the growing acknowledgement of AvMA as the main consumer voice on patient safety as well as access to justice issues.

AvMA also submitted formal responses to important consultations held during the year, including: Legal Services Commission – Preferred Supplier Scheme; Coroners Reform; Department of Health – Patient & Public Involvement; Department of Constitutional Affairs – Legal Aid; Healthcare Commission – Independent Sector Treatment Centres; Health Professional Regulation; European Commission – Cross Border Care; Northern Ireland Funding Code; Chief Executive Officer - Medical Expert Evidence. AvMA also played an important role on the Project Board convened by Welsh Assembly Government to advise on a Welsh Redress Scheme and made a significant contribution to the 'Simpatie' (Safety Improvement for Patients in Europe) project.

AvMA also continued to play a pro-active role in influencing the policy agenda. AvMA obtained national media coverage in the Press, radio and TV. In addition, AvMA works with bodies such as the Clinical Disputes Forum, Civil Justice Council and National Patient Safety Agency on an ongoing basis.

Legal Services

During the year AvMA commenced the re-accreditation process for its panel of Clinical Negligence Specialist Solicitors. By the end of the year approximately 50 solicitors had commenced the process, which is designed to ensure that AvMA's panel continues to offer the best assurance available of the expertise and quality of solicitors for clinical negligence cases.

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2007

As well as accrediting solicitors for our specialist clinical negligence panel, AvMA plays an important role in directly supporting the work of solicitors. Members of AvMA's lawyers' service received up-to-date legal and policy news, advice on cases as well as access to our comprehensive database of medical experts. Members also have access to a password protected dedicated lawyers section on the website. AvMA welcomed the influx of barristers joining the service this year. We look forward to developing even closer links with clinical negligence barristers in the forthcoming year. Increasingly, we also play a role in working with medical experts who undertake medico-legal reporting, actively recruiting suitable experts seeking to embark on this work. Our highly acclaimed medical expert database therefore continues to be updated and refined as well as rigorously monitored. AvMA is also developing training and support services for medical experts.

Conferences, Training & Publications

AvMA's medico-legal conferences have long been regarded as the best in the field and continue to flourish in spite of attempts at imitation and competition. The 2006 Annual Clinical Negligence Conference held in Brighton was the 18th and arguably most successful yet. Attended by over 500 legal and medical experts and policymakers the conference was also notable for marking the expanding horizons of those traditionally involved in clinical negligence work. It is clear that the expert clinical negligence or medico-legal lawyer needs to understand a lot more than the 'Bolam test' and traditional civil litigation. The Human Rights Act and other areas of public law are also becoming a must.

As well as the annual clinical negligence conference, we continued to deliver a range of top quality one-day events for clinical negligence specialists during the year. We also continued to expand our conferences and events in areas other than the traditional medico-legal area. We held very successful events mainly for health provider staff and managers such as 'NHS Complaints to Redress' and a particular success was the event held on the Ethical and Legal Issues in the Care of Older People in October 2006. This helped us highlight a policy area of key concern to us, and will act as a model for other similar events. We plan to expand our events work promoting good practice in patient safety and dispute resolution, and the key ethical as well as legal issues in healthcare today.

AvMA continued to edit the informative AvMA Journal within Clinical Risk and plan to redesign the journal in consultation with the publishers, the Royal Society of Medicine. AvMA also continues risk assessing cases for insurers.

Plans for 2007- 2008

A priority for the coming year is seeking once again to break even on income and expenditure in spite of challenging circumstances. A major decision will be needed on whether or not to relocate to more suitable (but probably significantly more expensive) offices. 2007-2008 is also AvMA's 25th Anniversary year and we hope to take full advantage of the opportunity this provides to raise awareness and much needed funds.

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2007

Management

The council of management met four times during the year. An 'Executive Committee' comprising the Chair, Vice Chair, Treasurer, Chief Executive and Deputy Chief Executive meets between council meetings to deal with urgent business or report to the Council.

Trading Subsidiary

Prior to 2005 we reviewed the trading activities carried out by AVMA Services Ltd and obtained the agreement of the Charity Commission and Inland Revenue that, with the exception of 'Risk Assessment', these were in fact appropriate charitable trading which can be conducted by the charity itself. As Risk Assessment income was relatively small, arrangements were made for all AvMA's activity to come under the charity for 2005-2006. AVMA Services Ltd became 'dormant' with effect from 1 April 2005 and staff contracts were transferred to the charity. However, due to increased 'non charitable' trading income the company became active again in 2006/2007, purely for the risk assessment activity.

Risk Management

Major risks faced by the charity are assessed by managers and by trustees in the council of management, and as part of the annual and longer term strategy planning process. A 'Risk Register' is monitored and updated by the Chief Executive and reviewed at each council meeting. The council of management confirm that the major risks to which the charity is exposed have been reviewed and systems established to manage those risks.

Financial Reserves

Due to prudent containment of costs, successful fundraising and continued success of conferences and lawyers' service membership, the charity turned around a projected significant deficit for the year with a surplus of £43,000 to add to reserves. Reserves now stand at approximately £240,000.

The council of management has a policy of seeking to retain approximately three months' running costs (25% of budgeted expenditure: £315,000 for 2007/08) if possible as contingency reserves, in case it becomes clear that the charity will not be able to meet its financial commitments through the income it generates. However, it is accepted that this may not always be achievable and the most important thing is to be sure that the charity monitors the situation on an ongoing basis to ensure commitments can be met. The financial situation including level of reserves is reviewed by trustees on a quarterly basis.

The principal sources of funding in the year were conference income of circa £475,000 and membership subscriptions of circa £325,000.

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2007

Statement of responsibilities of the council of management

The council of management is required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the group and charity and the incoming resources and application of resources, including the net income or expenditure, of the group for the year. In preparing those financial statements the council of management is required to follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The council of management is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the group and charity and which enable them to ensure that the financial statements comply with the Companies Act 1985. The council of management is also responsible for safeguarding the assets of the group and charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each member of the council of management confirms that to the best of his/her knowledge there is no information relevant to the audit of which the auditors are unaware. Members of the council of management also confirm that they have taken all necessary steps to ensure that they themselves are aware of all relevant audit information and that this information has been communicated to the auditors.

Members of the council of management

Celia Davies	
Maeve Ennis	
Graham Girvan	
Sir Donald Irvine CBE	Resigned 4 July 2007
Dr Eva Jacobs	
Alexandra Jones	
Rita Lewis	
John Lyon-Taylor	
Dr Umesh Prabhu	
Jean Robinson	
Barbara Ross	
Sion Simon MP	
Michaela Willis MBE	Resigned 23 August 2006
Clive Wilson	

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2007

Appointment of council members

Members of the council are elected individually at the Annual General Meeting by the members. Not less than 6 nor more than 20 council members may be appointed. The council may co-opt persons to fill casual vacancies provided the maximum of 20 is not exceeded. Approximately one third of the council must retire each year, those being the longest serving since their previous election. Retiring members are eligible for re-election.

All new trustees receive an induction into the work of the charity and their roles and responsibilities as trustees. Trustees are asked to declare any conflicts of interest or matters which may disqualify them as a trustee. Trustees are also encouraged to attend further training where appropriate.

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31 March 2007 was 13 (2006 –14). Members of the council of management have no beneficial interest in the charitable company.

Auditors

Sayer Vincent were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

Approved by the council of management on 3 October 2007 and signed on its behalf by



Peter Walsh – Company Secretary

Independent auditors' report

To the members of

Action against Medical Accidents

We have audited the financial statements of Action against Medical Accidents for the year ended 31 March 2007 which comprise the consolidated statement of financial activities, balance sheets and related notes. These financial statements have been prepared in accordance with the accounting policies set out therein.

This report is made solely to the charitable company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the council of management and auditors

The responsibilities of the council of management (who are also the directors of Action against Medical Accidents for the purposes of company law) for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), are set out in the statement of responsibilities of the council of management.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether the information given in the annual report of the council of management is consistent with the financial statements. In addition we report to you if, in our opinion, the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding the council of management's remuneration and other transactions is not disclosed.

We read the annual report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the council of management in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Independent auditors' report

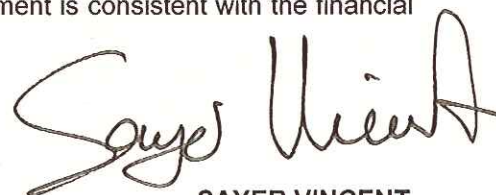
To the members of

Action against Medical Accidents

Opinion

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice of the group and charitable company's state of affairs as at 31 March 2007 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended; and
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the report of the council of management is consistent with the financial statements.



SAYER VINCENT

Chartered accountants & registered auditors
London

3 October 2007

Action against Medical Accidents

Consolidated statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2007

	Note	Unrestricted £	Restricted £	2007 Total £	2006 Total £
Incoming resources					
<i>Incoming resources from generated funds</i>					
Voluntary income		85,639	-	85,639	66,329
Activities for generating funds					
Risk assessment		57,286	-	57,286	46,000
Investment income		16,169	-	16,169	15,754
<i>Incoming resources from charitable activities</i>					
Legal services	2	392,317	-	392,317	345,056
Conferences, training and publications	3	485,076	-	485,076	473,344
Advice, information and support	4	50,000	72,266	122,266	42,888
Total incoming resources		1,086,487	72,266	1,158,753	989,371
Resources expended					
<i>Costs of generating funds:</i>					
Costs of generating voluntary income		10,599	-	10,599	9,007
<i>Charitable activities</i>					
Legal services		293,216	-	293,216	304,187
Conferences, training and publications		405,021	-	405,021	370,547
Advice, information and support		306,368	80,360	386,728	389,890
<i>Governance costs</i>		<i>20,128</i>	<i>-</i>	<i>20,128</i>	<i>20,578</i>
Total resources expended	5	1,035,332	80,360	1,115,692	1,094,209
Net incoming / (outgoing) resources before transfers	6	51,155	(8,094)	43,061	(104,838)
Gross transfers between funds		(8,094)	8,094	-	-
Net movement in funds		43,061	-	43,061	(104,838)
Reconciliation of funds					
Total funds at the start of the year		197,771	-	197,771	302,609
Total funds at the end of the year		240,832	-	240,832	197,771

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 17 to the financial statements.

Action against Medical Accidents

Balance sheets

31 March 2007

	Note	The Group 2007 £	2006 £	The Charity 2007 £	2006 £
Fixed assets					
Tangible assets	9	22,894	27,448	22,894	27,448
Investments	10	-	-	99	99
		<u>22,894</u>	<u>27,448</u>	<u>22,993</u>	<u>27,547</u>
Current assets					
Debtors	11	101,762	52,812	101,264	52,812
Cash at bank and in hand	12	493,608	480,678	493,607	480,678
		595,370	533,490	594,871	533,490
Creditors: Amounts falling due within one year	13	<u>(377,432)</u>	<u>(363,167)</u>	<u>(377,032)</u>	<u>(363,266)</u>
Net current assets		<u>217,938</u>	<u>170,323</u>	<u>217,839</u>	<u>170,224</u>
Net assets	16	<u>240,832</u>	<u>197,771</u>	<u>240,832</u>	<u>197,771</u>
Funds					
Restricted funds		-	-	-	-
Unrestricted funds					
General funds		<u>240,832</u>	<u>197,771</u>	<u>240,832</u>	<u>197,771</u>
Total funds	17	<u>240,832</u>	<u>197,771</u>	<u>240,832</u>	<u>197,771</u>

Approved by the Council of Management on 3 October 2007 and signed on its behalf by


R Lewis - Chair

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2007

1. Accounting policies

- a) The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Companies Act 1985. They follow the recommendations in the Statement of Recommended Practice, Accounting and Reporting by Charities (revised in March 2005).

Consolidated financial statements ("group accounts") have been prepared in respect of the charitable company ("charity") and its wholly owned subsidiary, AVMA Services Limited. The results of AVMA Services Limited have been consolidated into the statement of financial activities on a line by line basis. In accordance with Section 230 of the Companies Act 1985, a separate statement of financial activities for Action against Medical Accidents has not been presented.

- b) Income is recognised in the period in which the group is entitled to receipt and the amount can be measured with reasonable certainty. Deferred income represents annual subscriptions paid in advance and prepayments for conferences and other events.
- c) Grants from government and other agencies have been included as income for activities to further the charity's objects where these amount to a contract for services, but as voluntary income where they are for general use or to cover core costs. Grants are recognised in full in the year that they are receivable.
- d) All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on the following basis, which is an estimate of staff time spent on those activities:

	2006	2007
Advice and information services	29%	29%
Legal work	25%	25%
Conferences, courses and publications	8%	13%
Support costs	38%	33%

Allocation of support costs - management staff costs are apportioned on the basis of time spent on activities. Finance and administration costs are apportioned on the basis of staff numbers per activity.

- e) Unrestricted funds are donations and other incoming resources received or generated for the objects of the charity.
- f) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of governance and support costs.
- g) Tangible fixed assets costing more than £200 are capitalised in the balance sheet at purchase cost plus the cost of bringing the asset into working condition for its intended use. Depreciation is provided on tangible fixed assets at rates calculated to write off the cost of each asset over its estimated useful life on a straight line basis as follows:

Computer equipment	3 years
Office equipment & furniture	5 years
Database	10 years

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2007

1. Accounting policies (continued)

g) (continued)

Assets are reviewed for impairment if circumstances indicate that their carrying amount may not be recoverable. Impaired assets are written down to their recoverable value being the higher of their net realisable value and value in use.

h) Printing costs of publications are charged in full to the statement of financial activities in the year of printing with the effect that the value of publications in stock at the end of the year is not included in the balance sheet. This is considered appropriate:

- to reflect the primarily educational and promotional, rather than commercial nature of the group's activity;
- to match the costs to grant funding provided for this purpose.

i) Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the statement of financial activities on a straight line basis over the life of the lease.

j) Unquoted investments are valued at cost.

k) The cost of generating funds represents costs incurred in seeking voluntary contributions and the costs of non-primary purpose activities provided to generate funds for the charity.

l) Support costs of charitable activities comprise costs incurred directly in support of expenditure on the objects of the charity.

m) Governance costs of the charity relate to the costs of running the charity such as the costs of meetings, audit and statutory compliance, and include any costs which cannot be specifically identified to another expenditure classification.

n) The charitable company offers all staff the option of a stakeholder pension scheme. The charitable company pays an agreed contribution to employees who have a stakeholder pension under the stakeholder scheme offered. The assets of the pension funds are independent from the company and the pension cost charge represents contributions payable. The charitable company has no additional liability other than for the payment of those contributions.

2. Legal services

	Unrestricted £	Restricted £	2007 Total £	2006 Total £
Subscription fees	326,765	-	326,765	301,455
Support groups	6,934	-	6,934	4,501
Re-accreditation fees	24,300	-	24,300	-
Website	29,818	-	29,818	29,450
Referral panel fees	4,500	-	4,500	9,650
	<u>392,317</u>	<u>-</u>	<u>392,317</u>	<u>345,056</u>

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2007

3. Conferences, training and publications

	Unrestricted £	Restricted £	2007 Total £	2006 Total £
Conference fees	461,836	-	461,836	450,859
Sale of publications	23,240	-	23,240	22,485
	<u>485,076</u>	<u>-</u>	<u>485,076</u>	<u>473,344</u>

4. Advice, information and support

	Unrestricted £	Restricted £	2007 Total £	2006 Total £
N.P.S.A.	50,000	-	50,000	-
Big Lottery	-	36,460	36,460	-
I.C.A.S.	-	-	-	8,125
DoH Section 64	-	35,806	35,806	34,763
	<u>50,000</u>	<u>72,266</u>	<u>122,266</u>	<u>42,888</u>

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2007

5. Total resources expended

	Cost of generating voluntary income	Legal services	Conferences, training and publications	Advice, information and support	NPSA	DoH Section 64	Big Lottery	Governance	Support costs	2007 Total	2006 Total
	£	£	£	£	£	£	£	£	£	£	£
Staff costs (note 7)	-	142,818	74,095	115,485	17,943	28,441	30,451	-	285,670	694,903	661,993
Office costs	-	14,641	9,109	11,127	1,848	2,343	2,493	-	19,326	60,887	58,004
Premises	-	9,577	4,980	7,278	766	1,532	1,532	-	12,642	38,307	34,788
Equipment	-	-	-	-	-	-	-	-	20,480	20,480	23,263
Travel and subsistence	-	1,817	-	-	577	-	345	1,007	4,373	8,119	13,834
Training development	-	-	-	444	631	-	2,105	-	477	3,657	2,959
Professional fees	-	2,500	-	-	22,200	-	2,500	6,581	-	33,781	44,873
Depreciation	-	-	-	-	-	-	-	-	9,799	9,799	11,295
Sundry	-	-	-	-	-	-	-	-	4,084	4,084	3,784
Publications	-	472	30	-	-	-	-	-	-	502	110
Conference costs	1,368	-	239,162	-	-	-	-	-	-	240,530	239,144
Advertising	-	-	-	-	-	-	-	-	643	643	162
Total resources expended	1,368	171,825	327,376	134,334	43,965	32,316	39,426	7,588	357,494	1,115,692	1,094,209
Support Costs	9,231	121,391	77,645	125,914	2,155	4,309	4,309	12,540	(357,494)	-	-
Total resources expended	10,599	293,216	405,021	260,248	46,120	36,625	43,735	20,128	-	1,115,692	1,094,209

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2007

6. Net incoming / (outgoing) resources for the year

This is stated after charging:

	2007 £	2006 £
Operating lease rentals:		
▪ Equipment	2,644	3,016
▪ Property	19,180	19,180
Depreciation	9,799	11,295
Loss on disposal of tangible fixed assets	333	-
Council of management remuneration	Nil	Nil
Council of management reimbursed expenses	1,007	1,544
Trustees' indemnity insurance	5,055	4,787
Auditors' remuneration:		
▪ Audit	6,471	5,839
▪ Other services	110	420

The reimbursed expenses related to the travel costs of 6 members of the council of management (2006: 5).

The trustees' indemnity insurance is part of an insurance package which would have the same cost even if this insurance was not required.

7. Staff costs and numbers

Staff costs were as follows:

	2007 £	2006 £
Salaries and wages	614,648	583,728
Social security costs	63,082	59,367
Pension contributions	6,329	6,843
Other costs	10,844	12,055
	<u>694,903</u>	<u>661,993</u>

The average weekly number of employees (full-time equivalent) during the year was as follows:

	2007 No.	2006 No.
Advice, information and support	7	7
Legal services	6	6
Conferences, training and publications	3	2
Support	8	9
	<u>24</u>	<u>24</u>

No employees earned in excess of £60,000 during the year.

Action against Medical Accidents

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For the year ended 31 March 2007

8. Taxation

All of the charity's income is applied for charitable purposes and therefore the charity is exempt from corporation tax. The charity's trading subsidiary has no corporation tax liability as it paid over all its taxable profits under gift aid (2006 Tax Liability: £Nil).

9. Tangible fixed assets

	Computer and office equipment and furniture
	£
COST	
At 1 April 2006	95,822
Additions in year	5,578
Disposals in year	<u>(2,162)</u>
At 31 March 2007	<u>99,238</u>
DEPRECIATION	
At 1 April 2006	68,374
Charge for the year	9,799
Disposals in year	<u>(1,829)</u>
At 31 March 2007	<u>76,344</u>
NET BOOK VALUE	
At 31 March 2007	<u><u>22,894</u></u>
At 31 March 2006	<u><u>27,448</u></u>

All tangible fixed assets are used to fulfil the charity's objects.

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2007

10. Investments

	The charity	
	2007	2006
	£	£
Investment in Subsidiary Undertaking	<u>99</u>	<u>99</u>

AVMA Services Limited, a wholly owned subsidiary of Action against Medical Accidents, is a company limited by share capital registered in the UK. The subsidiary carries out the risk assessment work as it is non-primary purpose trading for AVMA. Relevant financial information regarding AVMA Services Limited is as follows:

	2007	2006
	£	£
Turnover	57,286	-
Administration expenses	<u>(25,206)</u>	<u>(1)</u>
Operating profit	32,080	(1)
Gift aid to parent	<u>(32,080)</u>	<u>-</u>
Profit on ordinary activities	<u>-</u>	<u>(1)</u>

In 2006, there was no activity for AVMA Services Ltd, as the risk assessment was done as part of AVMA while it was within the acceptable threshold for non-charitable trading.

11. Debtors

	The Group		The Charity	
	2007	2006	2007	2006
	£	£	£	£
Amount due from subsidiary	-	-	25,642	-
Other debtors	47,947	17,754	21,807	17,754
Prepayments	<u>53,815</u>	<u>35,058</u>	<u>53,815</u>	<u>35,058</u>
	<u>101,762</u>	<u>52,812</u>	<u>101,264</u>	<u>52,812</u>

12. Cash at bank and in hand

	The Group		The Charity	
	2007	2006	2007	2006
	£	£	£	£
Cash at bank and in hand	<u>493,608</u>	<u>480,678</u>	<u>493,607</u>	<u>480,678</u>

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2007

13. Creditors : Amounts falling due within one year

	The Group		The Charity	
	2007	2006	2007	2006
	£	£	£	£
Amount due to subsidiary	-	-	-	99
Trade creditors	36,560	10,406	36,560	10,406
Social security and other taxes	57,566	62,082	57,566	62,082
Accruals and deferred income	245,660	254,027	245,260	254,027
Sundry creditors	37,646	36,652	37,646	36,652
	<u>377,432</u>	<u>363,167</u>	<u>377,032</u>	<u>363,266</u>

14. Movements in deferred income

	As at 1 April 2006	Movement	As at 31 March 2007
	£	£	£
Subscriptions received in advance	182,300	3,866	186,166
Conference fees received in advance	61,895	(20,215)	41,680
	<u>244,195</u>	<u>(16,349)</u>	<u>227,846</u>

15. Operating lease commitments

The group has the following annual commitments in respect of operating leases expiring as follows:

	Equipment		Land & Buildings	
	2007	2006	2007	2006
	£	£	£	£
Within 1 year	-	754	18,550	-
1 - 2 years	-	-	-	19,180
2 - 5 years	<u>2,520</u>	<u>-</u>	<u>-</u>	<u>-</u>

16. Analysis of net assets between funds

	Restricted funds	General funds	Total funds
	£	£	£
Tangible fixed assets	-	22,894	22,894
Current assets	-	595,370	595,370
Current liabilities	-	(377,432)	(377,432)
Net assets at 31 March 2007	<u>-</u>	<u>240,832</u>	<u>240,832</u>

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2007

17. Movements in funds

	At 1 April 2006 £	Incoming resources £	Outgoing resources £	Transfers £	At 31 March 2007 £
Restricted funds:					
Advice line - DoH					
Section 64 grant	-	35,806	(36,625)	819	-
Advice line - Big					
Lottery grant	-	36,460	(43,735)	7,275	-
Total restricted funds	-	72,266	(80,360)	8,094	-
Unrestricted funds:					
General funds	197,771	1,086,487	(1,035,332)	(8,094)	240,832
Total funds	<u>197,771</u>	<u>1,158,753</u>	<u>(1,115,692)</u>	<u>-</u>	<u>240,832</u>

Purposes of the Advice Line restricted funds

The funds from Department of Health (DoH) section 64 represent a grant to enable AvMA to meet the challenges and opportunities emerging from the Making Amends reforms and develop inter agency work with other agencies.

The funds from the Big Lottery Fund represent a grant to recruit and train volunteer call handlers in order that the helpline service hours are extended.

Transfers

The transfers from unrestricted reserves to the Advice Line revenue funds represent the contributions required from unrestricted funds to cover the overheads incurred in running the Advice Line.