

Company no. 2239250
Charity no. 299123
OSCR no. SCO39683

Action against Medical Accidents
Report and Financial Statements
31 March 2009

Action against Medical Accidents

Reference and administrative details

For the year ended 31 March 2009

Company number	2239250	
Charity number	299123	
OSCR number	SCO39683	
Registered office and operational address	44 High Street Croydon Surrey CR0 1YB	
President	Peter Ransley	
Honorary officers	Rita Lewis John Lyon-Taylor Celia Davies	Chair Vice Chair Treasurer
Principal staff	Peter Walsh	Chief Executive
Bankers	Barclays Bank plc Croydon Branch 1 North End Croydon CR9 1RN	
	COIF Charities Deposit Fund 80 Cheapside London EC2V 6DZ	
Auditors	Sayer Vincent Chartered accountants and registered auditors 8 Angel Gate City Road London EC1V 2SJ	

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2009

The council of management presents its report and the audited financial statements for the year ended 31 March 2009.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities (issued in March 2005).

Structure, governance & management

The organisation is a charitable company limited by guarantee, incorporated on 4 April 1988 and registered as a charity on 4 April 1988.

The organisation changed its name to Action against Medical Accidents on 3 December 2003.

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

The council of management met four times during the year. An 'Executive Committee' comprising the Chair, Vice Chair, Treasurer, Chief Executive and Deputy Chief Executive meets between council meetings to deal with urgent business and report to the council.

Non primary purpose trading activities continue to be provided by the charity's trading company AVMA Services Ltd.

Objects / Mission

The chief objects of the charity described in the memorandum of association are:

"The relief of sickness and conditions of need hardship and distress arising as a result of medical accidents" and;

"To advance public education in the care of victims of medical accidents and in the law relating to such accidents".

Our mission can best be described as promoting patient safety and justice for people who have been affected by medical accidents.

Public Benefit

The council of management has referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the council considers how planned activities will contribute to the aims and objectives that have been set.

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2009

Activities

Headline points for 2008-2009:

- AvMA took the landmark step of seeking a judicial review of a GMC decision not to investigate allegations of attempted cover up including forgery of records. The case involved the death of 10 year old Robbie Powell in South Wales. AvMA took its decision due to the strategic importance of honesty amongst doctors when things go wrong, and rational decision making by the GMC. AvMA won permission for a substantive hearing and the result of the case is eagerly awaited.
- Linked to the above, AvMA launched its campaign for a legal duty of candour or “Robbie’s Law”.
- The Patients for Patient Safety project was taken forward thanks to a contract with the National Patient Safety Agency. Anna Allford joined as Project Manager and 22 patients for patient safety ‘champions’ were successfully recruited and trained. The project aims to strengthen patient input into patient safety work. There was very favourable feedback on the first year of the project.
- The opening of the Manchester branch of the Helpline helped increase capacity to help more people over the helpline and develop AvMA’s presence in the North West. Senior Caseworker, Steven Liddiard, relocated to Manchester, and office space was kindly donated by Potter Rees Solicitors.
- AvMA stepped in to ensure families who lost relatives in suspicious circumstances at Gosport War Memorial Hospital in the late 1990’s were represented at the Inquest into 10 of the deaths. The verdicts added weight to calls for a public inquiry and AvMA continued to offer advice and support to families.
- In March 2009 news broke of the scandalous breakdown of standards at Mid Staffordshire NHS Foundation Trust. AvMA started to work with local patients’ group ‘Cure the NHS’ to campaign for a public inquiry, and offer its advice services to the families affected.

Advice, Information and Support

The helpline provided advice and support to 3,442 people (2008: 2,326) affected by medical accidents. This is an increase of 48%, due mainly to the extra capacity created by the opening of the Manchester branch of the helpline. New written cases increased by 18% to 543 (2008: 461). The number of information packs being sent out decreased due to more use of online resources on AvMA’s website.

Influencing Policy & Practice

AvMA contributed significantly to work on implementing the White Paper on health professional regulation. AvMA were particularly pleased to see more recognition and weight given to patients’ needs as a result in the final reports and recommendations. In particular, the need for a helpline and advocacy service to help members of the public with potential reporting on concerns to regulators.

AvMA launched a campaign for a legal ‘Duty of Candour’ (“Robbie’s Law”) alongside its judicial review of a GMC decision not to investigate allegations of forgery and cover up. This marks an exciting development in linking direct legal challenge with the strategic campaigning priorities of the charity.

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2009

AvMA continued to ensure that the patient perspective was heard in deliberations over patient safety and access to justice. AvMA is an active player in key fora such as the National Patient Safety Forum, the Clinical Disputes Forum, and Civil Justice Council, and achieved considerable media coverage.

In addition, AvMA made substantial formal responses to 12 formal consultations on: Protocols for Investigation and Referral to Regulatory Bodies (CHRE); Regulation of Private and Voluntary Healthcare Services, including Lasers (DoH); Draft Standards for injectable cosmetic treatments (IHAS); Principles of Good Complaints handling (Ombudsman); Charter for Bereaved People (Ministry of Justice); Inquiry into Patient Safety (Health Committee); NHS Constitution (DoH); Regulation of HAI's (DoH); Directive on Patient Rights in Cross-Border Healthcare (DoH); the NHS Complaints Procedure (DoH); Patients Rights Bill (Scottish Government); Civil Bid Rounds (Legal Services Commission).

The Patient for Patient Safety project merged in partnership with the NPSA continued to promote the influence of patients as a whole in patient safety.

Legal Services

AvMA's services to clinical negligence specialist solicitors continued to be highly valued, and subscriptions to the Lawyers Support Service actually increased.

Work on the first wave of re-accreditations for the AvMA specialist clinical negligence panel were practically completed. The process proved labour intensive but very successful in ensuring the maintenance of acceptable standards and keeping AvMA abreast of changes in patterns of practice.

Conferences

AvMA continued to hold an impressive portfolio of conferences and events on medico-legal issues, but also to develop its portfolio in other areas of interest such as ethics, complaints, risk management and patient safety. A decision was taken to expand staff capacity to allow further development of the portfolio and to develop fundraising activity.

The annual clinical negligence conference was held in Brighton in 2008 and was hailed as a great success in terms of content, and was also extremely well attended.

AvMA's work in Scotland

AvMA is registered as a charity in Scotland as well as England and Wales and so needs to specifically report on its activities there. The Helpline and Casework service continued to be available to people in Scotland, but as it is not funded it is not promoted heavily. Good links were established with the Independent Advocacy and Support Services in Scotland. Discussions continued to take place about how to take forward Nicola Sturgeon MSP's desire for Scottish Government to fund a Scottish branch of AvMA. AvMA responded to the consultation on a Patients Rights Bill in Scotland. Discussions were also held with NHS Quality Improvement Scotland about approaches to developing patient involvement in the patient safety programme, possibly building on the Patients for Patient Safety model.

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2009

Plans for the future

In 2010 it is hoped to develop a service designed to plug the gap in representation of families at inquests involving deaths in healthcare. As part of this and the strategy to combine expertise and develop services for the public which meet identified needs and add most value, the Lawyers Service and Advice & Information departments will be re-deployed to work more closely together and share resources. It is also hoped that AvMA's services to people with concerns to report to health professional regulators will be funded following helpful recommendations from the White Paper Working Groups.

Planning will take place for AvMA's next three year strategic plan which starts in 2010.

Risk Management

Major risks faced by the charity are assessed by managers and by trustees in the council of management, and as part of the annual and longer term strategy planning process. A 'Risk Register' is monitored and updated by the Chief Executive and reviewed at each council meeting. The council of management confirms that the major risks to which the charity is exposed have been reviewed and systems established to manage those risks.

Financial Review

Due to prudent containment of costs, successful fundraising and continued success of conferences and lawyers' service membership, the charity turned around a projected significant deficit for the year to a small surplus of £46,000 to add to reserves. Reserves now stand at approximately £368,000. AVMA Services Ltd made good progress with a turnover of £39,792 resulting in an operating profit of £24,979.

The council of management has a policy of seeking to retain approximately three months' running costs if possible as contingency reserves, in case it becomes clear that the charity will not be able to meet its financial commitments through the income it generates. However, it is accepted that this may not always be achievable and the most important thing is to be sure that the charity monitors the situation on an ongoing basis to ensure commitments can be met. Currently reserves are at the desired level but are likely to reduce to below this due to a projected deficit in 2009-2010. The financial situation including level of reserves is reviewed by the council of management on a quarterly basis

Statement of responsibilities of the council of management

The council of management is required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the group and charity and the incoming resources and application of resources, including the net income or expenditure, of the group for the year. In preparing those financial statements the council of management is required to follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2009

The council of management is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the group and charity and which enable the council to ensure that the financial statements comply with the Companies Act 1985. The council of management is also responsible for safeguarding the assets of the group and charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each member of the council of management confirms that to the best of his/her knowledge there is no information relevant to the audit of which the auditors are unaware. Members of the council of management also confirm that they have taken all necessary steps to ensure that they themselves are aware of all relevant audit information and that this information has been communicated to the auditors.

Members of the council of management

Ann Alexander	(appointed May 2008)
Malcolm Alexander	(appointed May 2008)
Celia Davies	
Philip Dolan MBE	(appointed February 2009)
Maeve Ennis	(resigned June 2008)
Graham Girvan	
Dr Eva Jacobs	
Alexandra Jones	(resigned October 2008)
Vincent Kika	(appointed May 2008)
Rita Lewis	
John Lyon-Taylor	
Dr Umesh Prabhu	
Jean Robinson	
Barbara Ross	
Siôn Simon MP	(resigned October 2008)
Clive Wilson	

Appointment of council members

Members of the council are the trustees of the charity and are elected individually at the Annual General Meeting by the members. Not less than 6 nor more than 20 council members may be appointed. The council may co-opt persons to fill casual vacancies provided the maximum of 20 is not exceeded. Approximately one third of the council must retire each year, those being the longest serving since their previous election. Retiring members are eligible for re-election.

All new trustees receive an induction into the work of the charity and their roles and responsibilities as trustees. Trustees are asked to declare any conflicts of interest or matters which may disqualify them as a trustee. Trustees are also encouraged to attend further training where appropriate.

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31 March 2009 was 13 (2008 -12). Members of the council of management have no beneficial interest in the charitable company.

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2009

Auditors

Sayer Vincent were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

Approved by the council of management on 20 October 2009 and signed on its behalf by

Peter Walsh – Company Secretary

Independent auditors' report

To the members of

Action against Medical Accidents

We have audited the financial statements of Action against Medical Accidents for the year ended 31 March 2009 which comprise the consolidated statement of financial activities, balance sheets and related notes. These financial statements have been prepared in accordance with the accounting policies set out therein.

This report is made solely to the charitable company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the council of management and auditors

The responsibilities of the council of management (who are also the directors of Action against Medical Accidents for the purposes of company law) for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), are set out in the statement of responsibilities of the council of management.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether the information given in the annual report of the council of management is consistent with the financial statements. In addition we report to you if, in our opinion, the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding the council of management's remuneration and other transactions is not disclosed.

We read the annual report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the council of management in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Independent auditors' report

To the members of

Action against Medical Accidents

Opinion

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice of the group and charitable company's state of affairs as at 31 March 2009 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended; and
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the report of the council of management is consistent with the financial statements.

20 October 2009

SAYER VINCENT
Chartered accountants & registered auditors
London

Action against Medical Accidents

Consolidated statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2009

	Note	Unrestricted £	Restricted £	2009 Total £	2008 Total £
Incoming resources					
<i>Incoming resources from generated funds</i>					
Voluntary income		95,409	-	95,409	70,022
Activities for generating funds					
Risk assessment	10	39,792	-	39,792	61,128
Events income		-	-	-	18,818
Investment income		20,103	-	20,103	22,116
<i>Incoming resources from charitable activities</i>					
Legal services	2	465,036	-	465,036	441,248
Conferences, training and publications	3	487,913	-	487,913	537,557
Advice, information and support	4	108,850	38,531	147,381	148,285
Total incoming resources		<u>1,217,103</u>	<u>38,531</u>	<u>1,255,634</u>	<u>1,299,174</u>
Resources expended					
<i>Costs of generating funds:</i>					
Costs of generating voluntary & events income		8,879	-	8,879	15,607
Risk assessment	10	14,813	-	14,813	25,231
<i>Charitable activities</i>					
Legal services		283,509	-	283,509	283,133
Conferences, training and publications		419,097	-	419,097	452,870
Advice, information and support		368,569	91,110	459,679	422,373
<i>Governance costs</i>		<u>23,669</u>	<u>-</u>	<u>23,669</u>	<u>18,525</u>
Total resources expended	5	<u>1,118,536</u>	<u>91,110</u>	<u>1,209,646</u>	<u>1,217,739</u>
Net incoming/(outgoing) resources before transfers	6	98,567	(52,579)	45,988	81,435
Gross transfers between funds		<u>(52,579)</u>	<u>52,579</u>	<u>-</u>	<u>-</u>
Net movement in funds		45,988	-	45,988	81,435
Reconciliation of funds					
Total funds at the start of the year		<u>322,267</u>	<u>-</u>	<u>322,267</u>	<u>240,832</u>
Total funds at the end of the year		<u><u>368,255</u></u>	<u><u>-</u></u>	<u><u>368,255</u></u>	<u><u>322,267</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 17 to the financial statements.

Action against Medical Accidents

Balance sheets

31 March 2009

	Note	The Group 2009 £	2008 £	The Charity 2009 £	2008 £
Fixed assets					
Tangible assets	9	15,112	17,580	15,112	17,580
Investments	10	-	-	99	99
		<u>15,112</u>	<u>17,580</u>	<u>15,211</u>	<u>17,679</u>
Current assets					
Debtors	11	143,617	118,620	144,648	119,272
Cash at bank and in hand	12	597,376	638,722	596,246	637,871
		<u>740,993</u>	<u>757,342</u>	<u>740,894</u>	<u>757,143</u>
Creditors: Amounts falling due within one year	13	<u>(387,850)</u>	<u>(452,655)</u>	<u>(387,850)</u>	<u>(452,555)</u>
Net current assets		<u>353,143</u>	<u>304,687</u>	<u>353,044</u>	<u>304,588</u>
Net assets	16	<u>368,255</u>	<u>322,267</u>	<u>368,255</u>	<u>322,267</u>
Funds					
Restricted funds		-	-	-	-
Unrestricted funds		<u>368,255</u>	<u>322,267</u>	<u>368,255</u>	<u>322,267</u>
Total funds	17	<u>368,255</u>	<u>322,267</u>	<u>368,255</u>	<u>322,267</u>

Approved by the council of management on 20 October 2009 and signed on its behalf by

R Lewis - Chair

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2009

1. Accounting policies

- a) The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Companies Act 1985. They follow the recommendations in the Statement of Recommended Practice, Accounting and Reporting by Charities (revised in March 2005).

Consolidated financial statements ("group accounts") have been prepared in respect of the charitable company ("charity") and its wholly owned subsidiary, AVMA Services Limited. The results of AVMA Services Limited have been consolidated into the statement of financial activities on a line by line basis. In accordance with Section 230 of the Companies Act 1985, a separate statement of financial activities for Action against Medical Accidents has not been presented.

- b) Income is recognised in the period in which the group is entitled to receipt and the amount can be measured with reasonable certainty. Deferred income represents annual subscriptions paid in advance and prepayments for conferences and other events. Income is included net of VAT where applicable.
- c) Grants from government and other agencies have been included as income for activities to further the charity's objects where these amount to a contract for services, but as voluntary income where they are for general use or to cover core costs. Grants are recognised in full in the year that they are receivable.
- d) Income from legacies is accounted for on a receivable basis so long as entitlement, certainty of receipt and measurability conditions have been satisfied.
- e) All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on the following basis, which is an estimate of staff time spent on those activities:

	2009	2008
Advice and information services	32%	29%
Legal work	24%	25%
Conferences, courses and publications	12%	13%
Support costs	32%	33%

Allocation of support costs - management staff costs are apportioned on the basis of time spent on activities. Finance and administration costs are apportioned on the basis of staff numbers per activity.

- f) Unrestricted funds are donations and other incoming resources received or generated for the objects of the charity.
- g) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of governance and support costs.

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2009

1. Accounting policies (continued)

h) Tangible fixed assets costing more than £200 are capitalised in the balance sheet at purchase cost plus the cost of bringing the asset into working condition for its intended use. Depreciation is provided on tangible fixed assets at rates calculated to write off the cost of each asset over its estimated useful life on a straight line basis as follows:

Computer equipment	3 years
Office equipment & furniture	5 years
Database	10 years

Assets are reviewed for impairment if circumstances indicate that their carrying amount may not be recoverable. Impaired assets are written down to their recoverable value being the higher of their net realisable value and value in use.

- i) Printing costs of publications are charged in full to the statement of financial activities in the year of printing with the effect that the value of publications in stock at the end of the year is not included in the balance sheet. This is considered appropriate:
- to reflect the primarily educational and promotional, rather than commercial nature of the group's activity;
 - to match the costs to grant funding provided for this purpose.
- j) Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the statement of financial activities on a straight line basis over the life of the lease.
- k) The cost of generating funds represents costs incurred in seeking voluntary contributions and the costs of non-primary purpose activities provided to generate funds for the charity.
- l) Support costs of charitable activities comprise costs incurred directly in support of expenditure on the objects of the charity.
- m) Governance costs of the charity relate to the costs of running the charity such as the costs of meetings, audit and statutory compliance, and include any costs which cannot be specifically identified to another expenditure classification.
- n) The charitable company offers all staff the option of a stakeholder pension scheme. The charitable company pays an agreed contribution to employees who have a stakeholder pension under the stakeholder scheme offered. The assets of the pension funds are independent from the company and the pension cost charge represents contributions payable. The charitable company has no additional liability other than for the payment of those contributions.

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2009

2. Legal services

	Unrestricted £	Restricted £	2009 Total £	2008 Total £
Subscription fees	370,989	-	370,989	366,036
Support groups	11,890	-	11,890	11,037
Re-accreditation fees	6,500	-	6,500	24,300
Website	55,329	-	55,329	34,725
Referral panel fees	7,200	-	7,200	5,150
Pagination service	13,128	-	13,128	-
	<u>465,036</u>	<u>-</u>	<u>465,036</u>	<u>441,248</u>

3. Conferences, training and publications

	Unrestricted £	Restricted £	2009 Total £	2008 Total £
Conference fees	465,720	-	465,720	514,406
Sale of publications	22,193	-	22,193	23,151
	<u>487,913</u>	<u>-</u>	<u>487,913</u>	<u>537,557</u>

4. Advice, information and support

	Unrestricted £	Restricted £	2009 Total £	2008 Total £
N.P.S.A.	-	-	-	50,000
N.P.S.A. (PFPS)	108,850	-	108,850	61,277
Big Lottery	-	38,531	38,531	37,008
	<u>108,850</u>	<u>38,531</u>	<u>147,381</u>	<u>148,285</u>

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2009

5. Total resources expended

	Cost of generating voluntary & events income	Risk assess- ment	Legal services	Conferences, training and publications	Advice, information and support	NPSA (PFPS)	Big Lottery	Governance	Support costs	2009 Total	2008 Total
	£	£	£	£	£	£	£	£	£	£	£
Staff costs (note 7)	-	14,674	134,423	82,734	100,422	48,693	62,107	-	294,171	737,224	718,631
Office costs	-	-	14,199	7,100	9,466	6,627	8,536	-	18,932	64,860	58,819
Premises	-	-	9,578	4,789	6,385	3,193	5,117	-	12,771	41,833	42,301
Equipment	-	-	-	-	-	-	-	-	23,769	23,769	25,428
Travel and subsistence	-	-	3,465	-	-	2,557	1,084	1,375	4,887	13,368	9,699
Training development	-	-	-	-	-	135	5,054	-	736	5,925	6,980
Professional fees	-	-	2,500	-	-	-	(1,699)	8,528	5,370	14,699	47,077
Depreciation	-	-	-	-	-	-	697	-	4,320	5,017	6,880
Sundry	-	139	-	-	-	-	-	-	3,903	4,042	5,868
Publications	-	-	-	-	-	-	1,057	-	79	1,136	-
Conference & events costs	-	-	-	252,605	-	43,625	-	-	-	296,230	295,357
Advertising	-	-	-	-	-	-	-	-	1,543	1,543	699
Total resources expended	-	14,813	164,165	347,228	116,273	104,830	81,953	9,903	370,481	1,209,646	1,217,739
Support Costs	8,879	-	119,344	71,869	127,984	19,482	9,157	13,766	(370,481)	-	-
Total resources expended	<u>8,879</u>	<u>14,813</u>	<u>283,509</u>	<u>419,097</u>	<u>244,257</u>	<u>124,312</u>	<u>91,110</u>	<u>23,669</u>	<u>-</u>	<u>1,209,646</u>	<u>1,217,739</u>

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2009

6. Net incoming resources for the year

This is stated after charging:

	2009 £	2008 £
Operating lease rentals:		
▪ Equipment	2,520	2,520
▪ Property	19,180	19,180
Depreciation	5,017	6,880
Council of management remuneration	-	-
Council of management reimbursed expenses	1,375	766
Trustees' indemnity insurance	5,397	5,055
Auditors' remuneration:		
▪ Audit	7,200	7,550
▪ Other services	-	1,047
	<u> </u>	<u> </u>

The reimbursed expenses related to the travel costs of 8 members of the council of management (2008: 4).

The trustees' indemnity insurance is part of an insurance package which would have the same cost even if this insurance was not required.

7. Staff costs and numbers

Staff costs were as follows:

	2009 £	2008 £
Salaries and wages	656,160	638,550
Social security costs	66,847	65,636
Pension contributions	7,152	6,407
Other costs	7,065	8,038
	<u> </u>	<u> </u>
	<u>737,224</u>	<u>718,631</u>

The average weekly number of employees (full-time equivalent) during the year was as follows:

	2009 No.	2008 No.
Advice, information and support	7	7
Legal services	4	4
Conferences, training and publications	3	3
Support	7	7
	<u> </u>	<u> </u>
	<u>21</u>	<u>21</u>

One employee's emoluments were between £60,000 and £69,999 in the year (2008: nil). The total pension contributions for this employee were £1,211.

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2009

8. Taxation

All of the charity's income is applied for charitable purposes and therefore the charity is exempt from corporation tax. The charity's trading subsidiary has no corporation tax liability as it paid over all its taxable profits under gift aid (2008 Tax Liability: £Nil).

9. Tangible fixed assets

	Computer and office equipment and furniture
	£
COST	
At 1 April 2008	100,804
Additions in year	<u>2,549</u>
At 31 March 2009	<u>103,353</u>
DEPRECIATION	
At 1 April 2008	83,224
Charge for the year	<u>5,017</u>
At 31 March 2009	<u>88,241</u>
NET BOOK VALUE	
At 31 March 2009	<u><u>15,112</u></u>
At 31 March 2008	<u><u>17,580</u></u>

All tangible fixed assets are used to fulfil the charity's objects.

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2009

10. Investments

	The charity	
	2009	2008
	£	£
Investment in Subsidiary Undertaking	<u>99</u>	<u>99</u>

AVMA Services Limited, a wholly owned subsidiary of Action against Medical Accidents, is a company limited by share capital registered in the UK. The subsidiary carries out the risk assessment work as it is non-primary purpose trading for AvMA. Relevant financial information regarding AVMA Services Limited is as follows:

	2009	2008
	£	£
Turnover	39,792	61,128
Administration expenses	<u>(14,813)</u>	<u>(25,231)</u>
Operating profit	24,979	35,897
Gift aid to parent	<u>(24,979)</u>	<u>(35,897)</u>
Profit on ordinary activities	<u>-</u>	<u>-</u>

11. Debtors

	The Group		The Charity	
	2009	2008	2009	2008
	£	£	£	£
Amount due from subsidiary	-	-	36,447	52,219
Other debtors	72,434	70,992	37,018	19,425
Prepayments	<u>71,183</u>	<u>47,628</u>	<u>71,183</u>	<u>47,628</u>
	<u>143,617</u>	<u>118,620</u>	<u>144,648</u>	<u>119,272</u>

12. Cash at bank and in hand

	The Group		The Charity	
	2009	2008	2009	2008
	£	£	£	£
Cash at bank and in hand	<u>597,376</u>	<u>638,722</u>	<u>596,246</u>	<u>637,871</u>

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2009

13. Creditors : Amounts falling due within one year

	The Group		The Charity	
	2009	2008	2009	2008
	£	£	£	£
Trade creditors	28,804	29,234	28,804	29,234
Social security and other taxes	57,557	77,962	57,557	77,962
Accruals and deferred income	291,657	306,593	291,657	306,493
Sundry creditors	9,832	38,866	9,832	38,866
	<u>387,850</u>	<u>452,655</u>	<u>387,850</u>	<u>452,555</u>

14. Movements in deferred income

	As at 1 April 2008	Movement	As at 31 March 2009
	£	£	£
Subscriptions received in advance	140,360	(15,254)	125,106
Conference fees received in advance	136,726	327	137,053
	<u>277,086</u>	<u>(14,927)</u>	<u>262,159</u>

15. Operating lease commitments

The group has the following annual commitments in respect of operating leases expiring as follows:

	Equipment		Land & Buildings	
	2009	2008	2009	2008
	£	£	£	£
Within 1 year	1,260	-	-	-
1 - 2 years	-	2,520	19,180	-
2 - 5 years	-	-	-	19,180
	<u>1,260</u>	<u>2,520</u>	<u>19,180</u>	<u>19,180</u>

16. Analysis of net assets between funds

	Restricted funds	General funds	Total funds
	£	£	£
Tangible fixed assets	-	15,112	15,112
Current assets	-	740,993	740,993
Current liabilities	-	(387,850)	(387,850)
Net assets at 31 March 2009	<u>-</u>	<u>368,255</u>	<u>368,255</u>

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2009

17. Movements in funds

	At 1 April 2008 £	Incoming resources £	Outgoing resources £	Transfers £	At 31 March 2009 £
Restricted funds:					
Advice line - Big Lottery grant	-	38,531	(91,110)	52,579	-
Total restricted funds	-	38,531	(91,110)	52,579	-
Unrestricted funds:					
General fund	322,267	1,217,103	(1,118,536)	(52,579)	368,255
Total funds	322,267	1,255,634	(1,209,646)	-	368,255

Purposes of the Advice Line restricted funds

The funds from the Big Lottery Fund represent a grant to recruit and train volunteer call handlers in order that the helpline service hours are extended.

Transfers

The transfers from unrestricted reserves to the Advice Line revenue funds represent the contributions required from unrestricted funds to cover the overheads incurred in running the Advice Line.