

Company no. 2239250
Charity no. 299123
OSCR no. SCO39683

Action against Medical Accidents
Report and Financial Statements
31 March 2010

sayer vincent

consultants and auditors

Action against Medical Accidents

Reference and administrative details

For the year ended 31 March 2010

Company number	2239250	
Charity number	299123	
OSCR number	SCO39683	
Registered office and operational address	44 High Street Croydon Surrey CR0 1YB	
President	Peter Ransley	
Honorary officers	Rita Lewis John Lyon-Taylor Celia Davies	Chair Vice Chair Treasurer
Principal staff	Peter Walsh	Chief Executive
Bankers	Barclays Bank plc Croydon Branch 1 North End Croydon CR9 1RN	
	COIF Charities Deposit Fund 80 Cheapside London EC2V 6DZ	
Auditors	Sayer Vincent Chartered accountants and statutory auditors 8 Angel Gate City Road London EC1V 2SJ	

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2010

The council of management presents its report and the audited financial statements for the year ended 31 March 2010.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities (issued in March 2005).

Structure, governance & management

The organisation is a charitable company limited by guarantee, incorporated on 4 April 1988 and registered as a charity on 4 April 1988.

The organisation changed its name to Action against Medical Accidents on 3 December 2003.

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

The council of management met four times during the year. An 'Executive Committee' comprising the Chair, Vice Chair, Treasurer, Chief Executive and Deputy Chief Executive meets between council meetings to deal with urgent business and report to the council.

Trading activities continued to be provided by the charity's trading company AVMA Services Ltd where it was deemed that primary charitable trading (i.e. insurance risk assessment) or was in excess of amounts permissible by the Charity Commission.

Objects / Mission

The chief objects of the charity described in the memorandum of association are:

"The relief of sickness and conditions of need hardship and distress arising as a result of medical accidents" and;

"To advance public education in the care of victims of medical accidents and in the law relating to such accidents".

Our mission can best be described as promoting patient safety and justice for people who have been affected by medical accidents.

Public Benefit

The council of management has referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the council considers how planned activities will contribute to the aims and objectives that have been set.

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Report of the council of management

For the year ended 31 March 2010

Activities

Headline points for 2009-2010:

- Our report “Adding Insult to Injury: NHS Failure to implement Patient Safety Alerts” exposed widespread failure by NHS bodies to implement potentially life-saving patient safety alerts issued by the National Patient Safety Agency. Even more worryingly, in spite of compliance being a top “core priority” for the NHS, no structure existed for following up non compliance. The report received massive media coverage and has helped us push for better regulation of these alerts.
- Our campaign for a statutory “Duty of Candour” (‘Robbie’s Law’) gained momentum during the year and gained political support in the run up to the election. We finally achieved the replacement of the old NHS Litigation Authority guidance on ‘Apologies and Explanations’ with more enlightened guidance. A new legal duty to report incidents to the NPSA (but not to the patient/relatives) added fuel to our campaign. (Post script: the new coalition government has since included a commitment to this in its programme).
- As well as contributing to the initial limited inquiry into Mid Staffordshire NHS Foundation Trust, AvMA provided support to a number of families who lost loved ones in participating in independent case note reviews of their treatment. We also maintained our campaigning for a full public inquiry. (Post script: this aim has now been achieved following the formation of the coalition government).
- Our involvement with the Patients for Patient Safety Project, ran for two years managed under contract to the National Patient Safety Agency, came to an end in March 2010. We successfully met all our objectives and whilst disappointed that for financial reasons, the contract was not renewed, are confident we laid foundations and improved understanding of how patient involvement in patient safety can be taken forward.

Advice, Information and Support

Our helpline provided advice and support to 3,324 people (a slight decrease) and 667 new written cases were opened (an increase of 23%). In addition, AvMA provided face to face support to 19 families going through the independent case note review process, having lost loved ones at Mid Staffordshire NHS Foundation Trust. This involved a large time commitment. During the year, we also began to lay the foundations for a service to provide support and representation for families at inquests concerned with healthcare related deaths. Members of the public also continued to make more use of our self help information available on our website.

Influencing Policy & Practice

As mentioned in the ‘headline’ points above, our report on NHS failure to implement patient safety alerts exposed worrying gaps in regulating patient safety and provided us with ammunition to raise awareness and seek improvements. We intend to use more research of this kind.

During the year our core campaign for a statutory Duty of Candour (‘Robbie’s Law’) gained momentum and has subsequently gained the support of the coalition government. We were also delighted to have the old and inappropriate NHS Litigation Authority circular on apologies and explanations replaced with more enlightened guidance.

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For the year ended 31 March 2010

AvMA continued to ensure that the patient perspective was heard in deliberations over patient safety and access to justice. AvMA is an active player in key fora such as the National Patient Safety Forum; the Clinical Disputes Forum; and Civil Justice Council, and achieved considerable media coverage.

AvMA also liaises with the Department of Health in all UK countries and with the Ministry of Justice, as well as other key organisations in these areas of interest. In Wales, AvMA was particularly active in contributing to work on the Putting Things Right initiative and in Scotland to work on a potential no-fault compensation scheme.

In addition, AvMA made formal submissions to 7 consultations during the year, on: Welsh Assembly Government proposals for the future of Community Health Councils; Changes to the GMC Fitness to Practise rules; the Ministry of Justice review of Civil Litigation Costs; Care Quality Commission draft guidance on Registration Requirements; draft Welsh Healthcare Standards; the Civil Law Reform Bill; and the Civil Justice Council guidance on instruction of experts.

AvMA successfully completed the two year contract with the National Patient Safety Agency to manage the Patients for Patient Safety Project in March 2010. Unfortunately, due to cutbacks the NPSA did not extend the contract. However, we hope that the legacy of our work will help the project as it develops in-house.

Legal Services

AvMA's services to clinical negligence specialist solicitors continued to be highly valued, and subscriptions to the Lawyers' Support Service actually increased.

The reaccreditation process of specialist clinical negligence solicitors was successfully completed. The process proved labour intensive but very successful in ensuring the maintenance of acceptable standards and keeping AvMA abreast of changes in patterns of practice. We continue to receive a healthy number of applications to join the panel.

The Legal Director, Catherine Hopkins, worked increasingly closely with colleagues in Advice & Information to develop the inquests project. AvMA were also lucky to have time seconded for Caron Heyes to assist AvMA, from her employer Blake Lapthorn.

Conferences

AvMA continued to hold an impressive portfolio of conferences and events on medico-legal issues, but also to develop its portfolio in other areas of interest such as ethics; complaints; risk management and patient safety. The staff team has been expanded to allow further development of the portfolio and to develop fundraising activity.

The annual clinical negligence conference was held in Bournemouth in 2009 and was hailed as a great success in terms of content. Unfortunately, the recession took its toll on numbers of delegates, which was lower than expected.

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For the year ended 31 March 2010

AvMA's work in Scotland

AvMA is registered as a charity in Scotland as well as England and Wales and so needs to specifically report on its activities there. The Helpline and Casework service continued to be available to people in Scotland, but as it is not funded it is not promoted heavily. Good links were established with the Independent Advocacy and Support Services in Scotland.

AvMA were invited to join the working party set up by Nicola Sturgeon MSP to look at a possible no-fault compensation scheme in Scotland. AvMA's Chief Executive devoted large amounts of time to this important piece of work. Unfortunately, no progress was made in securing financial help from the Scottish Government to develop AvMA's work in Scotland, in spite of encouraging statements about wanting to do so.

Plans for the future

In 2010-2011 it is planned, subject to obtaining funding, to develop the service designed to plug the gap in representation of families at inquests involving deaths in healthcare. As part of this and the strategy to combine expertise and develop services for the public which meet identified needs and add most value, the Lawyers Service and Advice & Information departments will be working much closer together and share resources. It is also hoped that AvMA's services to people with serious concerns to report to health professional regulators will also be funded following helpful recommendations from the White Paper working groups.

AvMA's lease for its current offices expires in March 2011 and it is hoped to achieve a sustainable move to more appropriate accommodation by that date.

Risk Management

Major risks faced by the charity are assessed by managers and by trustees in the council of management, and as part of the annual and longer term strategy planning process. A 'Risk Register' is monitored and updated by the Chief Executive and reviewed at each council meeting. The council of management confirm that the major risks to which the charity is exposed have been reviewed and systems established to manage those risks.

Financial Review

Due to prudent containment of costs, successful fundraising and continued success of Lawyers' Service membership, the charity managed to mitigate the effects of lost income from conferences to a large extent. The projected deficit was slightly reduced but was still £141,000.

The council of management has a policy of seeking to retain approximately three months' running costs if possible as contingency reserves, in case it becomes clear that the charity will not be able to meet its financial commitments through the income it generates. However, it is accepted that this may not always be achievable and the most important thing is to be sure that the charity monitors the situation on an ongoing basis to ensure commitments can be met. Due to this year's deficit the reserves are now below the desired level at £227,408. Managers constantly seek to minimise costs and increase income where possible. The financial situation including level of reserves is reviewed by trustees on a quarterly basis.

We were informed that we are likely to benefit from a very large legacy in 2010-2011, which should very significantly improve our balance sheet.

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2010

Statement of responsibilities of the council of management

The council of management is required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the group and charity and the incoming resources and application of resources, including the net income or expenditure, of the group for the year. In preparing those financial statements the council of management is required to follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The council of management is responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the group and charity and which enable the council to ensure that the financial statements comply with the Companies Act 2006. The council of management is also responsible for safeguarding the assets of the group and charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Each member of the council of management confirms that to the best of his/her knowledge there is no information relevant to the audit of which the auditors are unaware. Members of the council of management also confirm that they have taken all necessary steps to ensure that they themselves are aware of all relevant audit information and that this information has been communicated to the auditors.

Members of the council of management

Ann Alexander
Malcolm Alexander
Celia Davies
Philip Dolan MBE
Graham Girvan
Dr Eva Jacobs (resigned 31 July 2009)
Vincent Kika
Rita Lewis
John Lyon-Taylor
Dr Umesh Prabhu
Jean Robinson
Barbara Ross
Clive Wilson (resigned 20 October 2009)
Robin Shepherd (appointed 20 October 2009) (resigned 11 May 2010)

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2010

Appointment of council members

Members of the council are the trustees of the charity and are elected individually at the Annual General Meeting by the members. Not less than 6 nor more than 20 council members may be appointed. The council may co-opt persons to fill casual vacancies provided the maximum of 20 is not exceeded. Approximately one third of the council must retire each year, those being the longest serving since their previous election. Retiring members are eligible for re-election.

All new trustees receive an induction into the work of the charity and their roles and responsibilities as trustees. Trustees are asked to declare any conflicts of interest or matters which may disqualify them as a trustee. Trustees are also encouraged to attend further training where appropriate.

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31 March 2010 was 12 (2009-13). Members of the council of management have no beneficial interest in the charitable company.

Auditors

Sayer Vincent were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

Approved by the council of management on 21 October 2010 and signed on its behalf by

Peter Walsh – Company Secretary

Independent auditors' report

To the council of management and members of

Action against Medical Accidents

We have audited the financial statements of Action against Medical Accidents for the year ended 31 March 2010 which comprise the consolidated statement of financial activities, balance sheets and related notes. These financial statements have been prepared in accordance with the accounting policies set out therein.

This report is made solely to the charitable company's council of management and members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's council of management and members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's council of management and members, as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the council of management and auditors

The responsibilities of the council of management (who are also the directors of Action against Medical Accidents for the purposes of company law) for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the financial statements give a true and fair view are set out in the statement of responsibilities of the council of management.

We have been appointed auditors under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report to you in accordance with those Acts.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view, have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and have been prepared in accordance with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006. We also report to you whether, in our opinion, the information given in the council of management's annual report is consistent with those financial statements.

We also report to you if, in our opinion, the charitable company has not kept adequate and proper accounting records, if the charitable company's financial statements are not in agreement with these accounting records, if we have not received all the information and explanations we require for our audit, or if certain disclosures of council of management's remuneration specified by law are not made.

We read the council of management's annual report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the council of management in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

Independent auditors' report

To the council of management and members of

Action against Medical Accidents

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion:

- the financial statements give a true and fair view of the state of the group and charitable company's affairs as at 31 March 2010 and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- the financial statements have been properly prepared in accordance with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006; and
- the information given in the council of management's annual report is consistent with the financial statements.

SAYER VINCENT

8 Angel Gate
City Road
LONDON
EC1V 2SJ

Helen Elliott, Senior Statutory Auditor
for and on behalf of Sayer Vincent, Statutory Auditors

8 November 2010

SAYER VINCENT is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Action against Medical Accidents

Consolidated statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2010

	Note	Unrestricted £	2010 Total £	2009 Total £
Incoming resources				
<i>Incoming resources from generated funds</i>				
Voluntary income		79,561	79,561	95,409
Activities for generating funds				
Risk assessment	10	3,439	3,439	39,792
Investment income		2,312	2,312	20,103
<i>Incoming resources from charitable activities</i>				
Legal services	2	451,379	451,379	465,036
Conferences, training and publications	3	430,261	430,261	487,913
Advice, information and support	4	86,171	86,171	147,381
Total incoming resources		<u>1,053,123</u>	<u>1,053,123</u>	<u>1,255,634</u>
Resources expended				
<i>Costs of generating funds:</i>				
Costs of generating voluntary income		9,488	9,488	8,879
Risk assessment	10	134	134	14,813
<i>Charitable activities</i>				
Legal services		239,332	239,332	283,509
Conferences, training and publications		500,658	500,658	419,097
Advice, information and support		422,902	422,902	459,679
<i>Governance costs</i>		<u>21,456</u>	<u>21,456</u>	<u>23,669</u>
Total resources expended	5	<u>1,193,970</u>	<u>1,193,970</u>	<u>1,209,646</u>
Net (outgoing)/incoming resources	6	(140,847)	(140,847)	45,988
Reconciliation of funds				
Total funds at the start of the year		<u>368,255</u>	<u>368,255</u>	<u>322,267</u>
Total funds at the end of the year		<u><u>227,408</u></u>	<u><u>227,408</u></u>	<u><u>368,255</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above.

Action against Medical Accidents

Company number: 2239250

Balance sheets

31 March 2010

	Note	The Group 2010 £	2009 £	The Charity 2010 £	2009 £
Fixed assets					
Tangible assets	9	30,525	15,112	30,525	15,112
Investments	10	<u>-</u>	<u>-</u>	<u>99</u>	<u>99</u>
		30,525	15,112	30,624	15,211
Current assets					
Debtors	11	76,212	143,617	76,964	144,648
Cash at bank and in hand		<u>567,605</u>	<u>597,376</u>	<u>566,754</u>	<u>596,246</u>
		643,817	740,993	643,718	740,894
Liabilities					
Creditors: Amounts falling due within one year	12	<u>(446,934)</u>	<u>(387,850)</u>	<u>(446,934)</u>	<u>(387,850)</u>
Net current assets		<u>196,883</u>	<u>353,143</u>	<u>196,784</u>	<u>353,044</u>
Net assets		<u>227,408</u>	<u>368,255</u>	<u>227,408</u>	<u>368,255</u>
Funds					
Unrestricted funds		<u>227,408</u>	<u>368,255</u>	<u>227,408</u>	<u>368,255</u>
Total funds		<u>227,408</u>	<u>368,255</u>	<u>227,408</u>	<u>368,255</u>

Approved by the council of management on 21 October 2010 and signed on its behalf by

Rita Lewis - Chair

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2010

1. Accounting policies

- a) The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Companies Act 2006. They follow the recommendations in the Statement of Recommended Practice, Accounting and Reporting by Charities (revised in March 2005).

Consolidated financial statements ("group accounts") have been prepared in respect of the charitable company ("charity") and its wholly owned subsidiary, AVMA Services Limited. The results of AVMA Services Limited have been consolidated into the statement of financial activities on a line by line basis. In accordance with Section 408 of the Companies Act 2006, a separate statement of financial activities for Action against Medical Accidents has not been presented.

- b) Income is recognised in the period in which the group is entitled to receipt and the amount can be measured with reasonable certainty. Deferred income represents annual subscriptions paid in advance and prepayments for conferences and other events. Income is included net of VAT where applicable. Gifts in kind are valued at an estimate of their gross value to the charity.
- c) Grants from government and other agencies have been included as income for activities to further the charity's objects where these amount to a contract for services, but as voluntary income where they are for general use or to cover core costs. Grants are recognised in full in the year that they are receivable.
- d) Income from legacies is accounted for on a receivable basis so long as entitlement, certainty of receipt and measurability conditions have been satisfied.
- e) All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on the following basis, which is an estimate of staff time spent on those activities:

	2010	2009
Advice and information services	33%	32%
Legal work	15%	24%
Conferences, courses and publications	19%	12%
Support costs	33%	32%

Allocation of support costs - management staff costs are apportioned on the basis of time spent on activities. Finance and administration costs are apportioned on the basis of staff numbers per activity.

- f) Unrestricted funds are donations and other incoming resources received or generated for the objects of the charity.
- g) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of governance and support costs.

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2010

1. Accounting policies (continued)

- h) Tangible fixed assets costing more than £200 are capitalised in the balance sheet at purchase cost plus the cost of bringing the asset into working condition for its intended use. Depreciation is provided on tangible fixed assets at rates calculated to write off the cost of each asset over its estimated useful life on a straight line basis as follows:

Computer equipment	3 years
Office equipment & furniture	5 years
Database	10 years

Assets are reviewed for impairment if circumstances indicate that their carrying amount may not be recoverable. Impaired assets are written down to their recoverable value being the higher of their net realisable value and value in use.

- i) Printing costs of publications are charged in full to the statement of financial activities in the year of printing with the effect that the value of publications in stock at the end of the year is not included in the balance sheet. This is considered appropriate:
- to reflect the primarily educational and promotional, rather than commercial nature of the group's activity;
 - to match the costs to grant funding provided for this purpose.
- j) Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the statement of financial activities on a straight line basis over the life of the lease.
- k) The cost of generating funds represents costs incurred in seeking voluntary contributions and the costs of non-primary purpose activities provided to generate funds for the charity.
- l) Support costs of charitable activities comprise costs incurred directly in support of expenditure on the objects of the charity.
- m) Governance costs of the charity relate to the costs of running the charity such as the costs of meetings, audit and statutory compliance, and include any costs which cannot be specifically identified to another expenditure classification.
- n) The charitable company offers all staff the option of a stakeholder pension scheme. The charitable company pays an agreed contribution to employees who have a stakeholder pension under the stakeholder scheme offered. The assets of the pension funds are independent from the company and the pension cost charge represents contributions payable. The charitable company has no additional liability other than for the payment of those contributions.

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2010

2. Legal services

	Unrestricted £	2010 Total £	2009 Total £
Subscription fees	372,234	372,234	370,989
Support groups	5,492	5,492	11,890
Re-accreditation fees	3,150	3,150	6,500
Website	59,852	59,852	55,329
Referral panel fees	3,600	3,600	7,200
Pagination service	7,051	7,051	13,128
	<u>451,379</u>	<u>451,379</u>	<u>465,036</u>

3. Conferences, training and publications

	Unrestricted £	2010 Total £	2009 Total £
Conference fees	411,570	411,570	465,720
Sale of publications	18,691	18,691	22,193
	<u>430,261</u>	<u>430,261</u>	<u>487,913</u>

4. Advice, information and support

	Unrestricted £	2010 Total £	2009 Total £
Stafford case reviews	3,450	3,450	-
N.I.H.R - Bradford	1,721	1,721	-
N.P.S.A. (PFPS)	81,000	81,000	108,850
Big Lottery	-	-	38,531
	<u>86,171</u>	<u>86,171</u>	<u>147,381</u>

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2010

5. Total resources expended

	Cost of generating voluntary income	Risk assess- ment	Legal services	Conferences, training and publications	Advice, information and support	NPSA (PFPS)	Governance	Support costs	2010 Total	2009 Total
	£	£	£	£	£	£	£	£	£	£
Cost of fundraising	2,062	-	-	-	-	-	-	-	2,062	-
Staff costs (note 7)	-	-	145,755	108,438	168,618	45,205	-	302,732	770,748	737,224
Office costs	-	-	8,528	10,802	13,645	5,484	-	18,761	57,220	64,860
Premises	-	-	6,108	7,737	11,956	3,665	-	13,437	42,903	41,833
Equipment	-	-	-	-	-	-	-	26,206	26,206	23,769
Travel and subsistence	-	-	1,642	-	-	1,324	1,351	5,907	10,224	13,368
Training development	-	-	-	-	-	420	-	1,369	1,789	5,925
Professional fees	-	-	(7,500)	-	-	-	6,073	(4,730)	(6,157)	14,699
Depreciation	-	-	-	-	-	-	-	11,388	11,388	5,017
Sundry	-	134	-	-	-	-	-	5,079	5,213	4,042
Publications	-	-	-	-	-	-	-	99	99	1,136
Conference & events costs	-	-	-	268,533	-	3,494	-	-	272,027	296,230
Advertising	-	-	-	-	-	-	-	248	248	1,543
Total resources expended	2,062	134	154,533	395,510	194,219	59,592	7,424	380,496	1,193,970	1,209,646
Support Costs	<u>7,426</u>	-	<u>84,799</u>	<u>105,148</u>	<u>122,954</u>	<u>46,137</u>	<u>14,032</u>	<u>(380,496)</u>	-	-
Total resources expended	<u>9,488</u>	<u>134</u>	<u>239,332</u>	<u>500,658</u>	<u>317,173</u>	<u>105,729</u>	<u>21,456</u>	<u>-</u>	<u>1,193,970</u>	<u>1,209,646</u>

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2010

6. Net (outgoing)/incoming resources for the year

This is stated after charging:

	2010 £	2009 £
Operating lease rentals:		
▪ Equipment	1,675	2,520
▪ Property	19,180	19,180
Depreciation	11,388	5,017
Council of management remuneration	-	-
Council of management reimbursed expenses	1,351	1,375
Trustees' indemnity insurance	5,762	5,397
Auditors' remuneration:		
▪ Audit	6,650	7,200
▪ Other services	250	-
	<u>770,748</u>	<u>737,224</u>

The reimbursed expenses related to the travel costs of 6 members of the council of management (2009: 8).

The trustees' indemnity insurance is part of an insurance package which would have the same cost even if this insurance was not required.

7. Staff costs and numbers

Staff costs were as follows:

	2010 £	2009 £
Salaries and wages	687,017	656,160
Social security costs	69,620	66,847
Pension contributions	12,807	7,152
Other costs	1,304	7,065
	<u>770,748</u>	<u>737,224</u>

The average weekly number of employees (full-time equivalent) during the year was as follows:

	2010 No.	2009 No.
Advice, information and support	7	7
Legal services	3	4
Conferences, training and publications	4	3
Support	7	7
	<u>21</u>	<u>21</u>

No employee's emoluments were between £60,000 and £69,999 in the year (2009: one). The total pension contributions for this employee in 2009 were £1,211.

Action against Medical Accidents

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For the year ended 31 March 2010

8. Taxation

All of the charity's income is applied for charitable purposes and therefore the charity is exempt from corporation tax. The charity's trading subsidiary has no corporation tax liability as it paid over all its taxable profits under gift aid (2009 Tax Liability: £Nil).

9. Tangible fixed assets

	Computer and office equipment and furniture
	£
COST	
At 1 April 2009	103,353
Additions in year	<u>26,801</u>
At 31 March 2010	<u>130,154</u>
DEPRECIATION	
At 1 April 2009	88,241
Charge for the year	<u>11,388</u>
At 31 March 2010	<u>99,629</u>
NET BOOK VALUE	
At 31 March 2010	<u>30,525</u>
At 31 March 2009	<u>15,112</u>

All tangible fixed assets are used to fulfil the charity's objects.

10. Investments

	The charity	
	2010	2009
	£	£
Investment in Subsidiary Undertaking	<u>99</u>	<u>99</u>

Action against Medical Accidents

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For the year ended 31 March 2010

10. Investments (continued)

AVMA Services Limited, a wholly owned subsidiary of Action against Medical Accidents, is a company limited by share capital registered in the UK. The subsidiary carries out the risk assessment work as it is non-primary purpose trading for AvMA. Relevant financial information regarding AVMA Services Limited is as follows:

	2010 £	2009 £
Turnover	3,439	39,792
Administration expenses	<u>(134)</u>	<u>(14,813)</u>
Operating profit	3,305	24,979
Gift aid to parent	<u>(3,305)</u>	<u>(24,979)</u>
Profit on ordinary activities	<u><u>-</u></u>	<u><u>-</u></u>

11. Debtors

	The Group		The Charity	
	2010 £	2009 £	2010 £	2009 £
Amount due from subsidiary	-	-	6,032	36,447
Other debtors	42,772	72,434	37,492	37,018
Prepayments	<u>33,440</u>	<u>71,183</u>	<u>33,440</u>	<u>71,183</u>
	<u>76,212</u>	<u>143,617</u>	<u>76,964</u>	<u>144,648</u>

12. Creditors : Amounts falling due within one year

	The Group		The Charity	
	2010 £	2009 £	2010 £	2009 £
Trade creditors	15,148	28,804	15,148	28,804
Social security and other taxes	55,221	57,557	55,221	57,557
Accruals and deferred income	368,519	291,657	368,519	291,657
Other creditors	<u>8,046</u>	<u>9,832</u>	<u>8,046</u>	<u>9,832</u>
	<u>446,934</u>	<u>387,850</u>	<u>446,934</u>	<u>387,850</u>

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For the year ended 31 March 2010

13. Movements in deferred income

	As at 1 April 2009 £	Released	Received £	As at 31 March 2010 £
Subscriptions received in advance	125,106	(125,106)	184,034	184,034
Conference fees received in advance	<u>137,053</u>	<u>(137,053)</u>	<u>167,288</u>	<u>167,288</u>
	<u>262,159</u>	<u>(262,159)</u>	<u>351,322</u>	<u>351,322</u>

14. Operating lease commitments

The group has the following annual commitments in respect of operating leases expiring as follows:

	Equipment		Land & Buildings	
	2010 £	2009 £	2010 £	2009 £
Within 1 year	-	1,260	19,180	-
1 - 2 years	-	-	-	19,180
2 - 5 years	<u>996</u>	<u>-</u>	<u>-</u>	<u>-</u>

15. Analysis of net assets between funds

	Restricted funds £	General funds £	Total funds £
Tangible fixed assets	-	30,525	30,525
Current assets	-	643,817	643,817
Current liabilities	-	<u>(446,934)</u>	<u>(446,934)</u>
Net assets at 31 March 2010	<u>-</u>	<u>227,408</u>	<u>227,408</u>