

Company no. 2239250
Charity no. 299123
OSCR no. SCO39683

Action against Medical Accidents
Report and Financial Statements
31 March 2012

sayer vincent

auditors and advisors

Action against Medical Accidents

Reference and administrative details

For the year ended 31 March 2012

Company number	2239250	
Charity number	299123	
OSCR number	SCO39683	
Registered office and operational address	44 High Street Croydon Surrey CR0 1YB	
President	Peter Ransley	
Honorary officers	Rita Lewis Malcolm Alexander Barbara Ross	Chair Vice Chair Treasurer
Principal staff	Peter Walsh	Chief Executive
Bankers	Barclays Bank plc Croydon Branch 1 North End Croydon CR9 1RN	
	COIF Charities Deposit Fund 80 Cheapside London EC2V 6DZ	
Auditors	Sayer Vincent Chartered accountants and statutory auditors 8 Angel Gate City Road London EC1V 2SJ	

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2012

The council of management presents its report and the audited financial statements for the year ended 31 March 2012.

Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities (issued in March 2005).

Structure, governance & management

The organisation is a charitable company limited by guarantee, incorporated on 4 April 1988 and registered as a charity on 4 April 1988.

The organisation changed its name to Action against Medical Accidents on 3 December 2003.

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

The council of management met four times during the year. An 'Executive Committee' comprising the Chair, Vice Chair, Treasurer, Chief Executive and Deputy Chief Executive meets between council meetings to deal with urgent business and reports to the council.

AvMA has a trading company, AVMA Services Ltd, which has been used when there has been non-charitable trading beyond the amount permissible by the Charity Commission.

Objects / Mission

The chief objects of the charity described in the memorandum of association are:

"The relief of sickness and conditions of need hardship and distress arising as a result of medical accidents" and;

"To advance public education in the care of victims of medical accidents and in the law relating to such accidents".

In simple terms, our mission can best be described as promoting patient safety and justice for people who have been affected by medical accidents.

Public Benefit

The council of management has referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the council considers how planned activities will contribute to the aims and objectives that have been set.

Activities

Advice, Information and Support

The advice and support we provide to people affected by medical accidents is at the very heart of what AvMA does, and the experience of our clients informs everything we do. In 2011-2012 we directly helped over 3,500 people.

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2012

Our Helpline provides specialist, sympathetic support to people when they are still coping with the trauma of a medical accident. It reassures them that an organisation exists which understands their plight and is here to help them. Our helpline staff and volunteers help explain people's rights, how different medico-legal processes and procedures work, and puts people in touch with other specialist support where needed. We are grateful to our team of 25 trained volunteers who help us make this service available Monday-Friday 10am-5pm. In 2011-2012 we handled 2,857 calls, often involving extremely serious and complex cases. Ours is the only specialist medico-legal helpline in the UK.

Our own caseworkers are able to give more in-depth advice on some cases where we are the only or most suitable agency to help. We have developed a special project supporting families in healthcare related inquests, co-ordinated by Lisa O'Dwyer who is an experienced solicitor. Examples of other cases our caseworkers help with are cases which may require the referral of a healthcare professional to their regulator, or cases which clearly have broader lessons for patient safety, or are connected with one of AvMA's campaign priorities. In 2011-2012 we opened 674 new casework files in addition to dealing with a further 540 ongoing cases.

Influencing Policy & Practice

AvMA uses all of its experience gained over 30 years of working with patients and relatives affected by medical accidents, to inform our policy and campaigning priorities. 2011-2012 saw the new government introduce two pieces of legislation with huge implications for AvMA's mission of patient safety and justice. The Health & Social Care Bill and the Legal Aid Sentencing and Punishment of Offenders Bill.

The Legal Aid Sentencing and Punishment of Offenders Bill posed huge threats to access to justice for people needing to make a claim for clinical negligence. Many other areas of law were also threatened, but AvMA was at the fore of the campaign to save access to justice for clinical negligence victims. We obtained legal opinion and applied for a Judicial Review of what we maintain was an irrational decision to withdraw legal aid from clinical negligence. We obtained substantial media coverage and we were cited on numerous occasions in parliamentary debates. An amendment to keep legal aid for clinical negligence which AvMA worked with Baroness Grey-Thompson over, lost by just seven votes. We gained huge respect for our efforts, but such was the Government's determination to force through its proposals, that the only significant concession we were able to help secure was to keep obstetric brain injury cases in scope for legal aid.

The Health & Social Care Bill had huge implications for the whole NHS. AvMA's briefing highlighted the dangers to patient safety created by the reform of the NHS and what we see as the downgrading of patient safety. For all the furore about the Bill generally, it went through with its central thrust intact and, we believe, the latent threats to patient safety.

Our campaign for a Statutory Duty of Candour ("Robbie's Law") came to a head with a vote in the House of Lords over an amendment to the Health & Social Care Bill which would have created the statutory duty. As one commentator said "we won the debate but lost the vote". Only a three line Government whip prevented what would have been the biggest breakthrough in patients' rights and patient safety since the creation of the NHS. The momentum created by our campaign did, however, force the Government at least to bring forward proposals for a 'contractual' duty of candour. Whilst no substitute for the statutory duty we are still seeking, we have no doubt the Government would not have moved this far were it not for our efforts.

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2012

Much of the year was dominated by AvMA playing a central role as a 'core participant' in the **Mid Staffordshire NHS Foundation Trust public inquiry**. We are confident that when the final report emerges, thanks partly to our own input, there will be important recommendations for improving patient safety and regulation of healthcare.

We were particularly pleased with the outcome of a multi-agency campaign to retain the **position of Chief Coroner**, of which we were part. This post should help bring about much needed improvements to the way inquests are run.

Much of AvMA's work representing the patient interest in issues of safety and justice is far less high profile, but just as important. We work in partnership with government departments, the NHS and both the health and legal professions to make healthcare safer and fairer. Our well respected conferences and training events help spread good practice, and we make formal responses to all important consultations.

Spreading Awareness and Good Practice

AvMA rolled out an impressive portfolio of conferences, training and events during the year. The centre piece was our annual Clinical Negligence and Medical Law conference which was held in Manchester and brought together over 400 of the leading medical experts, lawyers and policy makers in this field. A range of one day events was also held, reaching out not only to lawyers but to health service professionals and managers on subjects such as complaints handling and Serious Untoward Incident investigations.

AvMA continued to assess and accredit clinical negligence solicitors for its specialist clinical negligence panel. AvMA's quality mark is the best indicator available that the solicitors have the necessary expertise, experience and integrity to do a good job for victims of clinical negligence. We see the importance of being able to recognise a genuine specialist as all the more important as a result of current upheaval of the legal system.

Although the majority of people AvMA helps do not take legal action, some of the most vulnerable people AvMA serves rely on the services of solicitors. In addition to awarding our quality mark where appropriate, AvMA continued to run a Lawyers Service which helps law firms provide the best possible services in this specialist area. We recommend medical experts from our comprehensive database, keep lawyers up to date on case law, policy, and help with interpreting medical issues.

AvMA's work in Scotland

AvMA is registered as a charity in Scotland as well as England and Wales and so needs to specifically report on its activities there. The Helpline and Casework service continued to be available to people in Scotland, but as it is not funded it is not promoted heavily. Good links were maintained with the Independent Advocacy and Support Services in Scotland. AvMA is still waiting to hear if Scottish Government are to go ahead with the "no fault compensation" scheme recommended by an expert group, on which AvMA were represented.

Plans for the future

Whilst the charity continued to struggle to generate enough income to balance its operational budget, the receipt of the Judith Freedman legacy means that the charity can invest for its future. An investment strategy was developed during the year. A top priority is the acquisition of more suitable office accommodation. An Independent Financial Adviser is to be appointed and remaining funds invested. The income achieved will help fund our activities. A Fundraising Manager has been appointed which should increase income raised through various forms of fundraising.

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2012

Risk Management

Major risks faced by the charity are assessed by managers and by trustees in the council of management, and as part of the annual and longer term strategy planning process. A 'Risk Register' is monitored and updated by the Chief Executive and reviewed at each council meeting. The council of management confirm that the major risks to which the charity is exposed have been reviewed and systems established to manage those risks. During the year, a more sophisticated process for managing risk was developed based on risk assessment at the department level escalating to the management team and council of management.

Financial Review

AvMA has a policy of retaining 3 months' running costs as a contingency reserve. Whilst the charitable group has reserves of £3,090,697 as a result of the generous legacies it has received, it is still struggling to balance its budget operationally. Without the interest received on our reserves the charity would have had to deplete its reserves. The charity has developed an investment strategy. The reserves are needed to purchase an office building as part of our long term strategy, and to be invested to generate income to help fund the charity's activities and meet any operational deficits. An independent financial adviser has been appointed to ensure the charity's investments are sound and ethical.

Statement of the council of management's responsibilities

The council of management (whose members are also directors of Action against Medical Accidents for the purposes of company law) is responsible for preparing the report of the council of management and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the council of management to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable company and the group for that period. In preparing these financial statements, the council of management are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The council of management is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable it to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). It is also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2012

In so far as the council of management is aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the council of management's members have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The council of management is responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Members of the council of management

Ann Alexander
Malcolm Alexander
Michael Bishop (appointed April 2012)
Celia Davies
Philip Dolan MBE
Graham Girvan (resigned July 2011)
Ray Greenwood (appointed July 2012)
Vincent Kika
Rita Lewis
Jean Robinson
Barbara Ross
Hilary Scott
Rachel Vasmer (appointed July 2012)

Appointment of council members

Members of the council are elected individually at the Annual General Meeting by the members. Not less than 6 nor more than 20 council members may be appointed. The council may co-opt persons to fill casual vacancies provided the maximum of 20 is not exceeded. Approximately one third of the council must retire each year, those being the longest serving since their previous election. Retiring members are eligible for re-election.

All new council of management members receive an induction into the work of the charity and their roles and responsibilities as council members. Council members are asked to declare any conflicts of interest or matters which may disqualify them as a council of management member. They are also encouraged to attend further training where appropriate.

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees at 31 March 2012 was 10 (2011 -10). Members of the council of management have no beneficial interest in the charitable company.

Action against Medical Accidents

Report of the council of management

For the year ended 31 March 2012

Auditors

Sayer Vincent were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

Approved by the council of management on 23 October 2012 and signed on its behalf by

Peter Walsh – Company Secretary

Independent auditors' report

To the council of management and members of

Action against Medical Accidents

We have audited the financial statements of Action against Medical Accidents for the year ended 31 March 2012 which comprise the group and parent charitable company statement of financial activities, the group and parent charitable company balance sheets and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members and council of management, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. Our audit work has been undertaken so that we might state to the charitable parent company's members and the council of management those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members and the council of management, as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the council of management and auditors

As explained more fully in the statement of the council of management's responsibilities set out in the report of the council of management, the council of management (whose members are also the directors of the charitable company for the purposes of company law) is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditors under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the council of management; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the report of the council of management to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the group and the parent charitable company's affairs as at 31 March 2012 and of the group's incoming resources and application of resources, including the group's income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Independent auditors' report

To the council of management and members of

Action against Medical Accidents

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the report of the council of management for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion

- the parent charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of the council of management's remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Helen Elliott (Senior statutory auditor)

DATE

for and on behalf of Sayer Vincent, Statutory Auditors

8 Angel Gate, City Road, LONDON EC1V 2SJ

Sayer Vincent is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Action against Medical Accidents

Consolidated statement of financial activities (incorporating an income and expenditure account)

For the year ended 31 March 2012

	Note	Unrestricted £	2012 Total £	2011 Total £
Incoming resources				
<i>Incoming resources from generated funds</i>				
Voluntary income		64,310	64,310	113,421
Legacies		15,909	15,909	2,924,546
Activities for generating funds				
Risk assessment		-	-	285
Investment income		35,381	35,381	2,782
<i>Incoming resources from charitable activities</i>				
Legal services	2	446,699	446,699	457,845
Conferences, training and publications	3	462,235	462,235	470,811
Advice, information and support	4	4,165	4,165	5,987
Total incoming resources		<u>1,028,699</u>	<u>1,028,699</u>	<u>3,975,677</u>
Resources expended				
<i>Costs of generating funds:</i>				
Costs of generating voluntary income		23,455	23,455	3,459
Risk assessment		-	-	129
<i>Charitable activities</i>				
Legal services		170,575	170,575	174,016
Conferences, training and publications		476,262	476,262	582,375
Advice, information and support		320,186	320,186	323,650
<i>Governance costs</i>		37,311	37,311	29,669
Total resources expended	5	<u>1,027,789</u>	<u>1,027,789</u>	<u>1,113,298</u>
Net incoming resources	6	910	910	2,862,379
Reconciliation of funds				
Total funds at the start of the year		<u>3,089,787</u>	<u>3,089,787</u>	<u>227,408</u>
Total funds at the end of the year		<u><u>3,090,697</u></u>	<u><u>3,090,697</u></u>	<u><u>3,089,787</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above.

Action against Medical Accidents

Balance sheets

31 March 2012

		The Group		The Charity	
	Note	2012	2011	2012	2011
		£	£	£	£
Fixed assets					
Tangible assets	9	10,922	19,420	10,922	19,420
Investments	10	-	-	99	99
		10,922	19,420	11,021	19,519
Current assets					
Property held for resale	11	-	2,130,225	-	2,130,225
Debtors	12	90,473	67,076	90,819	67,408
Short term deposits		2,015,084	-	2,015,084	-
Cash at bank and in hand		1,432,886	1,092,974	1,432,516	1,092,543
		3,538,443	3,290,275	3,538,419	3,290,176
Liabilities					
Creditors: Amounts falling due within one year					
	13	(458,668)	(219,908)	(458,668)	(219,908)
Net current assets		3,079,775	3,070,367	3,079,751	3,070,268
Net assets	17	3,090,697	3,089,787	3,090,772	3,089,787
Funds					
Designated funds	15	2,833,750	2,811,463	2,833,750	2,811,463
Unrestricted funds		256,947	278,325	257,022	278,325
Total funds		3,090,697	3,089,787	3,090,772	3,089,787

Approved by the council of management on 23 October 2012 and signed on its behalf by

Rita Lewis - Chair

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2012

1. Accounting policies

- a) The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Companies Act 2006. They follow the recommendations in the Statement of Recommended Practice, Accounting and Reporting by Charities (revised in March 2005).

Consolidated financial statements ("group accounts") have been prepared in respect of the charitable company ("charity") and its wholly owned subsidiary, AVMA Services Limited. The results of AVMA Services Limited have been consolidated into the statement of financial activities on a line by line basis. In accordance with Section 408 of the Companies Act 2006, a separate statement of financial activities for Action against Medical Accidents has not been presented.

- b) Income is recognised in the period in which the group is entitled to receipt and the amount can be measured with reasonable certainty. Deferred income represents annual subscriptions paid in advance and prepayments for conferences and other events. Income is included net of VAT where applicable. Gifts in kind are valued at an estimate of their gross value to the charity.
- c) Grants from government and other agencies have been included as income for activities to further the charity's objects where these amount to a contract for services, but as voluntary income where they are for general use or to cover core costs. Grants are recognised in full in the year that they are receivable.
- d) Income from legacies is accounted for on a receivable basis so long as entitlement, certainty of receipt and measurability conditions have been satisfied.
- e) All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a total expenditure basis as follows:

	2012	2011
Cost of generating voluntary income	2%	0%
Advice and information services	23%	22%
Legal work	12%	11%
Conferences, courses and publications	34%	39%
Governance	3%	2%
Support costs	26%	26%

- f) Unrestricted funds are donations and other incoming resources received or generated for the objects of the charity.
- g) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of governance and support costs.

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2012

1. Accounting policies (continued)

- h) Tangible fixed assets costing more than £200 are capitalised in the balance sheet at purchase cost plus the cost of bringing the asset into working condition for its intended use. Depreciation is provided on tangible fixed assets at rates calculated to write off the cost of each asset over its estimated useful life on a straight line basis as follows:

Computer equipment	3 years
Office equipment & furniture	5 years
Database	10 years

Assets are reviewed for impairment if circumstances indicate that their carrying amount may not be recoverable. Impaired assets are written down to their recoverable value being the higher of their net realisable value and value in use.

- i) Printing costs of publications are charged in full to the statement of financial activities in the year of printing with the effect that the value of publications in stock at the end of the year is not included in the balance sheet. This is considered appropriate:
- to reflect the primarily educational and promotional, rather than commercial nature of the group's activity;
 - to match the costs to grant funding provided for this purpose if appropriate.
- j) Rentals payable under operating leases, where substantially all the risks and rewards of ownership remain with the lessor, are charged to the statement of financial activities on a straight line basis over the life of the lease.
- k) The cost of generating funds represents costs incurred in seeking voluntary contributions and the costs of non-primary purpose activities provided to generate funds for the charity.
- l) Support costs of charitable activities comprise costs incurred directly in support of expenditure on the objects of the charity.
- m) Governance costs of the charity relate to the costs of running the charity such as the costs of meetings, audit and statutory compliance, and include any costs which cannot be specifically identified to another expenditure classification.
- n) The charitable company offers all staff the option of a stakeholder pension scheme. The charitable company pays an agreed contribution to employees who have a stakeholder pension under the stakeholder scheme offered. The assets of the pension funds are independent from the company and the pension cost charge represents contributions payable. The charitable company has no additional liability other than for the payment of those contributions.
- o) The charity received a property as part of a legacy last year. The intention was to sell this property as soon as possible and it was therefore classified as an asset held for sale in 2011. The value of the asset in the accounts was based on the income received after the year end less costs to sell. More detail is provided in Note 11.

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2012

2. Legal services

	Unrestricted £	2012 Total £	2011 Total £
Subscription fees	378,842	378,842	382,003
Support groups	-	-	3,997
Website	61,057	61,057	60,427
Referral panel fees	6,300	6,300	9,650
Pagination service	-	-	1,518
Newsletter	500	500	250
	<u>446,699</u>	<u>446,699</u>	<u>457,845</u>

3. Conferences, training and publications

	Unrestricted £	2012 Total £	2011 Total £
Conference fees	446,303	446,303	454,067
Publications	15,932	15,932	16,744
	<u>462,235</u>	<u>462,235</u>	<u>470,811</u>

4. Advice, information and support

	Unrestricted £	2012 Total £	2011 Total £
National Institute for Health & research - Bradford	3,387	3,387	3,404
University of York	778	778	-
National Patient Safety Agency (Patients for Patient Safety)	-	-	2,583
	<u>4,165</u>	<u>4,165</u>	<u>5,987</u>

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2012

5. Total resources expended

	Cost of generating voluntary income	Legal services	Conferences, training and publications	Advice, information and support	Governance	Support costs	2012 Total	2011 Total
	£	£	£	£	£	£	£	£
Cost of fundraising	100	-	-	-	-	-	100	2,559
Staff costs (note 7)	12,174	102,868	118,209	202,393	16,375	231,901	683,920	690,607
Office costs	1,908	10,875	8,395	13,737	553	11,398	46,866	50,217
Premises	1,899	10,827	8,358	13,676	551	12,175	47,486	41,145
Volunteers	-	-	54	1,380	-	831	2,265	-
Travel and subsistence	50	495	1,980	1,319	1,392	1,750	6,986	8,059
Training and development	40	-	398	18	750	324	1,530	414
Professional fees	-	-	-	-	7,550	-	7,550	11,733
Depreciation	-	-	-	-	-	10,737	10,737	11,105
Sundry	1,134	785	-	3,709	357	374	6,359	1,535
Conference & events costs	-	-	213,990	-	-	-	213,990	293,360
Inquest project	-	-	-	-	-	-	-	1,312
Advertising	-	-	-	-	-	-	-	1,252
Total resources expended	17,305	125,850	351,384	236,232	27,528	269,490	1,027,789	1,113,298
Support Costs	6,150	44,725	124,878	83,954	9,783	(269,490)	-	-
Total resources expended	23,455	170,575	476,262	320,186	37,311	-	1,027,789	1,113,298

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2012

6. Net incoming resources for the year

This is stated after charging:

	2012	2011
	£	£
Operating lease rentals:		
▪ Equipment	-	996
▪ Property	20,502	18,963
Depreciation	10,737	11,105
Council of management remuneration	-	-
Council of management expenses	1,718	1,208
Trustees' indemnity insurance	5,367	5,346
Auditors' remuneration:		
▪ Audit	7,050	6,850
▪ Other services	500	1,750
	<u>500</u>	<u>1,750</u>

The council expenses related to the travel costs of 3 members of the council of management (2011: 6).

The trustees' indemnity insurance is part of an insurance package which would have the same cost even if this insurance was not required.

7. Staff costs and numbers

Staff costs were as follows:

	2012	2011
	£	£
Salaries and wages	607,760	612,280
Social security costs	61,830	62,348
Pension contributions	13,364	13,055
Other costs	966	2,924
	<u>966</u>	<u>2,924</u>
	<u>683,920</u>	<u>690,607</u>

The average weekly number of employees (full-time equivalent) during the year was as follows:

	2012	2011
	No.	No.
Costs of generating voluntary	0.3	-
Advice, information and support	5.8	4.8
Legal services	3.7	3.0
Conferences, training and publications	3.1	4.0
Support	4.7	6.0
	<u>4.7</u>	<u>6.0</u>
	<u>17.6</u>	<u>17.8</u>

No employee's emoluments were over £60,000 in the year (2011: nil).

Action against Medical Accidents

Notes to the financial statements

For the year ended 31 March 2012

8. Taxation

All of the charity's income is applied for charitable purposes and therefore the charity is exempt from corporation tax. The charity's trading subsidiary has no corporation tax liability as there was no profit in the year (2011 Tax Liability: £Nil).

9. Tangible fixed assets

	Computer and office equipment and furniture £
COST	
At 1 April 2011	85,362
Additions in year	<u>2,240</u>
At 31 March 2012	<u>87,602</u>
DEPRECIATION	
At 1 April 2011	65,942
Charge for the year	<u>10,737</u>
At 31 March 2012	<u>76,680</u>
NET BOOK VALUE	
At 31 March 2012	<u><u>10,922</u></u>
At 31 March 2011	<u><u>19,420</u></u>

All tangible fixed assets are used to fulfil the charity's objects.

10. Investments

	The charity	
	2012	2011
	£	£
Investment in Subsidiary Undertaking	<u><u>99</u></u>	<u><u>99</u></u>

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For the year ended 31 March 2012

10. Investments (continued)

AVMA Services Limited, a wholly owned subsidiary of Action against Medical Accidents, is a company limited by share capital registered in the UK. The subsidiary was set up to carry out risk assessment work as it is non-primary purpose trading for AvMA. Relevant financial information regarding AVMA Services Limited is as follows:

	2012 £	2011 £
Turnover	-	285
Administration expenses	<u>(75)</u>	<u>(129)</u>
Operating (loss)/profit	(75)	156
Gift aid to parent	<u>-</u>	<u>(156)</u>
Profit on ordinary activities	<u>(75)</u>	<u>-</u>
The aggregate of the assets, liabilities and funds was:		
Assets	370	431
Liabilities	<u>(346)</u>	<u>(332)</u>
Funds	<u>24</u>	<u>99</u>

11. Property held for resale

On 19 January 2011 the charity was left a property, 187 Gloucester Place, London NW1 6BU, as part of a larger legacy. The probate value of the property was £2,250,000 and the property was subsequently sold on 5 April 2011 for the amount in the balance sheet after costs incurred and was classified as 'Property held for resale' in the 2011 accounts. The proceeds are currently invested in a one month notice deposit account awaiting investment in longer term funds as recommended by the charity's Independent Financial Adviser.

12. Debtors

	The Group		The Charity	
	2012 £	2011 £	2012 £	2011 £
Amount due from subsidiary	-	-	346	332
Other debtors	38,116	48,828	38,116	48,828
Prepayments	<u>52,357</u>	<u>18,248</u>	<u>52,357</u>	<u>18,248</u>
	<u>90,473</u>	<u>67,076</u>	<u>90,819</u>	<u>67,408</u>

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For the year ended 31 March 2012

13. Creditors : Amounts falling due within one year

	The Group		The Charity	
	2012	2011	2012	2011
	£	£	£	£
Trade creditors	101	7,777	101	7,777
Social security and other taxes	76,861	35,993	76,861	35,993
Accruals and deferred income	377,951	173,032	377,951	173,032
Other creditors	3,755	3,106	3,755	3,106
	<u>458,668</u>	<u>219,908</u>	<u>458,668</u>	<u>219,908</u>

14. Movements in deferred income

	As at 1 April 2011	Released	Received and deferred	As at 31 March 2012
	£	£	£	£
Subscriptions received in advance	33,303	(33,303)	195,825	195,825
Conference fees received in advance	125,299	(125,299)	163,903	163,903
	<u>158,602</u>	<u>(158,602)</u>	<u>359,728</u>	<u>359,728</u>

15. Designated Funds

The council of management has decided to designate proceeds from legacies received plus interest earned, after an amount has been retained in general reserves to maintain free reserves at 25% of our annual expenditure. An analysis of designated funds provided in the year is:

	At 1 April 2011	Net movement in funds	Transfers	As at 31 March 2012
	£	£	£	£
Purchase of an office building	1,000,000	-	500,000	1,500,000
Fundraising	40,000	-	26,502	66,502
Other specific projects as approved	1,771,463	-	(504,215)	1,267,248
Total designated funds	<u>2,811,463</u>	<u>-</u>	<u>22,287</u>	<u>2,833,750</u>
General funds	<u>278,325</u>	<u>910</u>	<u>(22,287)</u>	<u>256,947</u>

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16. Operating lease commitments

The group has the following annual commitments in respect of operating leases expiring as follows:

	Equipment 2012 £	2011 £
Within 1 year	996	-
1 - 2 years	-	996

17. Analysis of net assets between funds

	Designated funds £	General funds £	Total funds £
Tangible fixed assets	-	10,922	10,922
Current assets	2,833,750	704,693	3,538,443
Current liabilities	-	(458,668)	(458,668)
Net assets at 31 March 2012	2,833,750	256,947	3,090,697