

AvMA's Christmas Drinks Reception



Evening of Thursday, 5 December 2019
RSA House, London
5.15pm - 10.30pm

AvMA's Christmas Drinks Reception will this year take place at the beautiful, award-winning RSA House, just off The Strand in central London. The event will start from 17.15 and provides an excellent opportunity to catch up with friends, contacts and colleagues for some festive cheer!

The cost to attend is £60 + VAT per person, which will include three complimentary drinks (beer, wine or soft drink) and bowl food. A full cash bar will also be open. If you are a member of AvMA's Specialist Clinical Negligence Panel and attending the annual meeting during the afternoon, you can attend both events for a fee of £140 + VAT (the fee to attend the meeting only is £95 + VAT).

Kindly supported by:



Delegate booking form

AvMA Christmas Drinks Reception (383)

5 December 2019, RSA House, London

Please complete this form in BLOCK CAPITALS and return **one form per person**.

We accept photocopies of this booking form or you can download from www.avma.org.uk/events.

Return your booking form to

AvMA Events, Freedman House, Christopher Wren Yard, 117 High Street, Croydon CR0 1QG

DX: 144267 Croydon 24 email: conferences@avma.org.uk

ORGANISATION DETAILS

Organisation:

Address:

Postcode:

DX:

Telephone:

Head of
training:

Email:

DELEGATE DETAILS

Title:

First Name:

Surname:

Job Title:

Email*:

* Confirmation of booking and online conference documentation will be sent by email

Twitter:

Please specify any special or dietary requirements:

If you do NOT want your name on the delegate list,
please tick here

Where did you hear about this event?

REGISTRATION FEES

Discounted fees when paying at the time of booking

Christmas Drinks Reception £60 + VAT = £72.00

Fees for paying by invoice, with payment due within 30 days or by
the date of the event (whichever is earlier):

Add 15% to the fees above

PAYMENT

Cheque Payment

I enclose a cheque for £ made payable to AvMA

Bank Transfer

Please send payment to:

Account name: Action against Medical Accidents

Bank: Co-operative Bank

Sort code: 089299 **Account number:** 65583630

SWIFTBIC: CPBKGGB22 **IBAN:** GB66CPBK 089299 65583630

Please quote **ref: 383/firm's name** when making payment

I agree with the terms and conditions of booking

Signature:

Date:

TERMS & CONDITIONS

REGISTRATION FEES:

Registration fees must be received before the event takes place to guarantee your place. Discounted fees apply when payment is received at the time of booking.

*Fees include three complimentary drinks (beer, wine or soft drink) and bowl food

CONFIRMATION OF BOOKING

If you have not received confirmation of booking 14 days after registering please contact us on 020 3096 1140. Upon receipt of booking, AvMA will issue a VAT receipt for your payment. Venue information and final details will be sent approximately 1-2 weeks prior to the event. Please note that full payment must reach AvMA before the conference takes place for admission to be given.

CANCELLATIONS AND SUBSTITUTIONS

Cancellations must be confirmed in writing at least 10 working days before the conference and each delegate place will be liable for a £50 + VAT administration fee. Any cancellations received after

this date will be liable for the full fee and course notes will be sent on. Delegates who are unable to attend due to circumstances beyond AvMA's control and who have not cancelled in advance will still be liable for the full fee and course notes will be sent on. No refunds will be given. Delegate name changes may be made at any time at no extra charge.

INDEMNITY

It may be necessary to change the content and timing of the programme, speakers or venue due to circumstances beyond the control of AvMA. We reserve the right to cancel the conference if absolutely necessary and issue a full refund of conference fees. AvMA accept no liability if, for whatever reason, the conference does not take place.

PHOTOGRAPHY AND FILMING

There may be a photographer and/OR video recording/streaming taking place during the Event which may be used at a later date for promotional and other uses. Delegates who do not want their photograph to be taken or used in this way should notify a member of staff or the photographer onsite.

DATA PROTECTION ACT

AvMA will retain your details on our database to enable us to process your booking, for accreditation purposes and so that you can be kept up to date with relevant details of future events. We will keep your head of training updated on forthcoming conference, webinars and events. We never share your contact details with third parties

* If you do NOT wish to receive future mailings from AvMA, please tick the box

** Occasionally we may include marketing material from external organisations with our mailings (eg conference sponsors' mailings). If you do NOT wish to receive information from third parties, please tick the box